

Planning Council

Date of meeting: July 21 2015
Time started: 5:41 p.m.
BCHD Staff: A. Ferrari
M. Muhammad
IGS Staff: D. Gorham A. Onyeabo
B. Hamlet C. Sutherland
C. Lacanienta C. Wright

Present: K. Arbaugh T. Luft
L. Bank M. Moiforay
A. Bradford E. Nicholson
D. Brewer D. Rivera
A. Brown K. Rogers
J. Fleming M. Scriber
A. Fowlkes J. Singletary
T. Hawkins J. Simmons
S. Johnson L. Sowah
G. Jones-Childs C. Smith
H. Lambert B. Ward
V. Lathan E. Watson

Absent: J. Bagley P. Kurowski
K. Gray D. Smith
D. Kelly

Visitors: D. Belton N. Guest
S. Bosley J. Harris
M. Cole L. Saunders
L. Ford J. Thomas

Handouts:

- Planning Council Packet (IGS & PC, July 2015).
- Ryan White Part B & D Report to the Greater Baltimore HIV Health Services Planning Council (DHMH, 2015)
- Grantee Report (BCHD, 2015)
- Ryan White Part A FY15 Expenditure Summary March 1 2015 through April 30 2015 (BCHD, 2015)
- Ryan White Part A FY15 Expenditure Summary March 1 2015 through March 31 2015 (BCHD, 2015)
- Ryan White Part A FY15 Expenditure Summary March 1 2014 through February 28 2015 (BCHD, 2015)
- Combating the HIV Epidemic Among Same Gender Loving Men in Maryland (DHMH, 2015)
- Summary of RW/MAI Services Available In the Surrounding Counties for PSRA FY16 (BCHD, 2015)
- DHMH HIV-Related Allocations (DHMH, 2015)
- Ryan White Part A Clinical Quality Management FY2014 Summary (C. Skipper, 2015)
- Women, Infants, Children, and Youth: We Are Still Here (V. Tepper, 2015)
- Ryan White Planning Council Psychiatric Care in the HIV Clinic (G. Treisman, 2015)
- Sexual and Gender Minorities (K. Castner, 2015)
- Chase Brexton Legal Services (C. Endler, 2015)
- Housing in Baltimore (S. Dashiell, 2015)
- Ryan White Services Categorical Comparison (IGS&PC, 2015)

Introductions

- The meeting convened with quorum at 5:41 p.m. and introductions were made.

Planning Council

Chair Report

D. Brewer, Chair

- D. Brewer presented the chair report to the council and announced the new Planning Council leadership.
- D. Brewer announced that the PSRA conference would be held on August 6th and 7th at the University of Maryland School of Dentistry.
- D. Brewer reminded council members to rank the five core and five support services they feel are the most important for funding consideration in the next fiscal year.
- The PCSO hosted two PSRA training sessions this month in preparation for the upcoming PSRA conference. All members received the training materials via email.
- The grantee submitted the final FY14 expenditure report to the support office on June 18th including the initial estimated unobligated balance. We will be reviewing the report tonight – please consider the data in the report carefully.
- D. Brewer announced the formation of the assessment workgroup and thanked the volunteers who agreed to be part of the group.

Data Presentations

- The following speakers made presentations: Dr. Vicki Tepper, Dr. Glenn Treisman, Christine Endler, Steven Dashiell, Michelle Muhammad, Kip Castner, and Cyd Lacanienta.

Discussion:

- A. Fowlkes asked C. Endler if Chase Brexton case managers check in routinely with patients regarding their cases
- C. Endler stated that due to changing enrollment rates, lost information, and lots of people to monitor, it is difficult to check in routinely with all patients.
- C. Smith asked S. Dashiell if housing services in the counties have the same housing stipulations as housing services in the city.
- M. Muhammad responded that the BDAT system is a part of a larger statewide system, but there are people who do not get on a housing list due to a gap in services
- C. Smith asked about how people who live on the border of the county and the city utilize services and how they can receive EFA funds.
- M. Muhammad answered that a person living in the city can go to the county for services and vice versa. The only situation where that would be difficult would be for primary medical care services due to regulations in the Affordable Care Act. The county and city have different pools of money but people using EFA funds can go back and forth between county and city.
- D. Brewer asked what a person should do if they need to move from county to city or vice versa but are having trouble finding a home because the housing funds are separated from city to county.
- M. Muhammad stated that it might be an error if a person is told they cannot move across city and county border lines due to a lack of funds and that it should be investigated.

Review of Minutes

Council

Discussion:

- The council reviewed the minutes of the June meeting.

Motion: To approve the June planning council minutes

Made by: C. Smith

Second: A. Fowlkes

Action: Passed

Opposed: 0

Abstain: 0

Planning Council

Ryan White Part A Report

BCHD

- D. Brewer stated that the grantee was unavailable but asked the council to review the Part A Report.
- HRSA completed a Comprehensive Program Review Site Visit on June 15-19, 2015. The final report will be received 30 days after the conclusion of the site visit.
- The monthly HRSA conference call was postponed to July 14, 2015.
- BCHD presented the final FY14 12-month Allocation report at the June 22nd Fiscal Committee Meeting.
- BCHD presented FY15 re-programming requests along with the March 2015 Expenditure and Client Service Summary Reports at the June 22nd Fiscal Committee Meeting.
- BCHD has completed four comprehensive site visits to date.
- CQM will host its 4th Quality Management Committee meeting July 20th.
- The Maryland Regional Group will meet by webinar on July 31st to review viral load suppression data.

Part B and D Report

T. Hawkins, PHPA

- T. Hawkins presented the Part B and D report.
- All current Ryan White Part B-funded vendors are in continuation funding for the next fiscal year.
- Administration has approved a six month extension of the existing MOU with Chase Brexton and the Johns Hopkins University
- Planning is underway to finalize the content and scheduling of the HPG webinar to be held this summer.
- A meeting for the Minority AIDS Initiative was held Friday, July 10 2015. The next MAI Roundtable is scheduled for October.
- Effective July 1, 2015 the Department of Health and Mental Hygiene will no longer be a direct grantee of HRSA Ryan White Part D funds.
- The administration has agreed to provide 'gap' funding to current Ryan White Part D sub-recipients to ensure continuity of care while awaiting HRSA announcement of awards for Ryan White Part D grantees.
- The next meeting for the WICY network is scheduled for Friday, September 11, 2015.

Discussion:

- C. Smith asked when the next BRAC meeting would be.
- T. Hawkins replied that there is discussion about a possible webinar but a report is forthcoming.

Planning Council Updates

Nominating Committee

J. Simmons

- J. Simmons presented the Nominating Committee report.
- The committee met on July 6th, 2015.
- The committee reviewed the existing vacancies on the council and updated the membership tables
- The committee reviewed the pool list and updated the buddy system
- The committee reviewed the changes made to PC membership applications. The committee will continue to review the edits at the September 2015 meeting.
- The committee reviewed one screened application.

Motion: To recommend that Jeanne Keruly be moved to the pool list.

Made by: J. Simmons

Second: D. Rivera

Action: Passed

Opposed: 0

Abstain: 0

Motion: To recommend that one (1) council member receive a four-month warning letter due to lack of attendance at council meetings.

Made by: J. Simmons

Second: H. Lambert

Action: Passed

Opposed: 0

Abstain: 0

Fiscal Committee

C. Smith

- The committee met on June 22nd, 2015.
- The committee reviewed the FY14 expenditure report and the FY15 March expenditure and client data reports from the grantee.
- The committee made carryover decisions.

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- The committee also reprogrammed funds into nine categories.

Motion: To recommend \$7833 in carryover to the category of Food Bank.	Made by: C. Smith	Second: L. Sowah
Action: Passed	Opposed: 0	Abstain: 0
Motion: To recommend that the category of Food Bank EFA be funded for the remaining unobligated balance (UOB) up to \$107,000, funding beyond that should be allocated to the priority setting ranked order.	Made by: C. Smith	Second: A. Fowlkes
Action: Passed	Opposed: 0	Abstain: 3
Motion: To increase the category of Specialty Laboratory Services by \$146,997.	Made by: C. Smith	Second: H. Lambert
Action: Passed	Opposed: 0	Abstain: 2
Motion: To decrease the category of OAHS- Primary Medical Care Co-morbidity by \$42,213.	Made by: C. Smith	Second: H. Lambert
Action: Passed	Opposed: 0	Abstain: 6
Motion: To increase the category of Viral Load Testing by \$83,161.	Made by: C. Smith	Second: H. Lambert
Action: Passed	Opposed: 0	Abstain: 2
Motion: To decrease the category of Medical Case Management by \$176,509.	Made by: C. Smith	Second: A. Fowlkes
Action: Passed	Opposed: 0	Abstain: 6
Motion: To increase the category of Mental Health by \$11,271.	Made by: C. Smith	Second: K. Rogers
Action: Passed	Opposed: 0	Abstain: 5
Motion: To increase the category of Housing Transitional by \$68,011.	Made by: C. Smith	Second: M. Scriber
Action: Passed	Opposed: 0	Abstain: 0
Motion: To decrease the category of Housing EFA by \$49,496.	Made by: C. Smith	Second: A. Fowlkes
Action: Passed	Opposed: 0	Abstain: 5
Motion: To decrease the category of Medical Transportation by \$16,672.	Made by: C. Smith	Second: L. Sowah
Action: Passed	Opposed: 0	Abstain: 8
Motion: To decrease the category of Medical Outreach Services by \$24,550.	Made by: C. Smith	Second: H. Lambert
Action: Passed	Opposed: 0	Abstain: 5
Motion: To close out reprogramming.	Made by: C. Smith	Second: L. Sowah
Action: Passed	Opposed: 0	Abstain: 0

People Living With HIV/AIDS (PLWH/A) Committee

C. Harvey

- C. Harvey elected not to read the PLWHA report due to time constraints

PCSO Report

A. Onyeabo

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- A. Onyeabo presented the support office report.
- A. Onyeabo announced the annual two day priority setting and resource allocation (PSRA) conference would be held on August 6-7, 2015 at the University of Maryland, School of Dentistry.
- A. Onyeabo reminded the council of the requirements needed to participate in PSRA.
- A. Onyeabo announced priority setting ranking was to open immediately following the meeting and to close 24 hours later.
- A. Onyeabo asked the committee to RSVP to PSRA and to notify the support office of any change of contact information or conflict of interest.

New Business

- D. Belton from Johns Hopkins University announced that he is doing a research study and looking for couples trying to conceive where the male is HIV positive and the female is HIV negative.
- D. Brewer asked him to leave flyers behind for members to take.

Adjournment

Presenter

- The meeting adjourned at 8:38 p.m.

Motion: To adjourn the meeting.

Made by: C. Smith

Second: K. Gray

Action: Passed

Opposed: 0

Abstain: 0

Time adjourned: 8:38 p.m.	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):