

Greater Baltimore HIV Health Services Planning Council

Minutes

Final

Date of meeting:	August 21, 2012	Present:	K. Bellesky	H. Lambert
Time started:	6:35p.m.		D. Brewer	A. Larrimore
BCHD Staff:	J. Ungard		G. Daniels	C. Massey
IGS Staff:	D. Gorham	K. McGinley	(proxy for B. Shird)	F. Poindexter
	L. Laird	A. Onyeabo	R. Disharoon	M. Reese
	T. Lenna		C. Edmonds	M. Richmond-Ward
	L. Letren		J. Fleming	D. Rivera
Handouts:	<ul style="list-style-type: none">▪ PC Packet▪ Nominating Committee Minutes▪ Evaluation Committee - Assessment of the Administrative Mechanism▪ Final Action Items and Updates▪ Final Report: 2012 Assessment of the Administrative Mechanism▪ PLWHA Position Paper▪ FY 2011 Carryover Request	Absent:	A. Fowlkes	W. Samuel
			R. Haden	L. Sowah
			C. Harvey Sr.	T. White
			T. Hawkins	
			S. Jenkins	
			D. Kelson	
			J. Keruly	
		Visitors:	R. Alexander	D. Henson
			T. Brown	S. Johnson
			D. Clark	B. Shird
			W. Commander	
			B. Fitzsimmons	
			J. Hailey	
			B. Gordon	
			N. Guest	
			D. Haley	
			G. Jones – Childs	
			G. Miller	
			A. Newton	
			J. Schuedu	

Approval of Planning Council Minutes & Chair Report

C. Massey

Discussion:

- **The council reviewed the minutes from the July 2012 PC meeting and accepted them.**
- C. Massey presented the Chair Report for June 2012.

Motion: To accept the July PC 2012

Made by: K. Bellesky

Second: W. Samuel

Action: Passed

Opposed: 0

Abstain: 0

Ryan White Part A Update

J. Ungard

Baltimore City Health Department
HIV Services
Ryan White Office



MONTHLY GRANTEE REPORT FOR AUGUST 2012

A. Part A Administration

1. Administrative Contracts:
 - a. Number of direct service contracts for FY 2012: -4
 - b. Award letters distributed to providers: 4
 - c. Number of fully executed contracts: -4. Last received BOE approval on 7/18
2. HRSA updates
 - a. Carry-over request submitted for \$46,400 for additional oral health services under MAI
 - b. It is unclear if TA on the schedule of deliverables will be provided. Mr. Tom Hickey was not available when initially requested and HRSA will close out its TA budget on 9/15. We were assigned a new project officer, Cole Gbolohan, that was not familiar with the request and we will continue to seek this assistance.
 - c. Our Part A grant application originally due 9/21 will be re-released with an extended due date. The new due date is not clear but should be 60 days from the re-release. Columbus, Ohio is being added as a new TGA, but San Juan is dropping out as a Part A TGA so the net effect on the Part A pool of funds should wash out. A conference call on the Part A application is currently scheduled for 8/21 at 3:00pm. The dial-in information has not been sent out yet. Thank-you to all our partners working on this year's application!
 - d. We inquired about a 75/25 waiver. The PC received a letter of support from Heather Hauck, former director of IDEHA and our new project officer stated he would check to see what additional criteria would be needed to apply.
3. Thank-you to everyone who participated in the EMA-wide and STSC priority setting exercises! Everyone engaged in productive and thoughtful discussion as priorities were determined for our FY 2013 Part A grant award.
4. The grantee is now developing the 5-month ESD report for FY2012 and corresponding recommendations for the first re-programming exercise on September 4th.

B. Clinical Quality Management Program (CQM)

1. Welcome to Catherine Carey, a new research analyst in the CQM program!
2. All EMA and vendor reports completed and distributed.
3. FY2012 CQM tools piloted and printed.
4. Medication adherence tools are still being utilized at a third pmc agency. The multi-media education program for the newly diagnosed may be funded under a new CDC grant in conjunction with the State Part B program.
5. CQM is reaching out to multiple consumer advisory boards to offer partnership and capacity building around QI techniques and strategies to enhance consumer participation in their respective primary care centers' improvement activities.
6. The National Quality Center has received a new 5-year grant to continue to support TA activities across all parts of the national Ryan White program. Congratulations NQC! See their website for additional resources: www.nationalqualitycenter.org

[Ryan White Part B and D Update](#)

T. Hawkins

Discussion:

Ryan White Part B

In July, Ravinia Hayes-Cozier joined the Infectious Disease Bureau. Ravinia will serve as Chief of the Center for HIV Prevention and Health Services. Ravinia comes to the Bureau with extensive experience in HIV services at both the National and State levels.

Review of budget packages for RW Part B and MAI- funded services are underway. We anticipate a more timely review and approval process than what was experienced last year.

The Central Region Advisory Committee Meeting was held at Nebo Ministries on Monday, August 20.

The next meeting of the Central RAC is scheduled for October 15, 4:30 – 7:00p.m. and will be held at Nebo Ministries.

Ryan White Part D

HRSA announced Notice of Grant Awards (NOGA) for all RW Part D grantees. The Department of Health and Mental Hygiene/ Infectious Disease Bureau is one of two agencies in the State to be awarded funding for provision of services to Women, Infants, Children and Youth who are living with HIV/AIDS. A request for proposals for the Part D Network for FY 2014 will be announced in the fall.

[Planning council updates](#)

Discussion:

- The various committees presented the council with updates and action items.
- R. Haden provided an update for the Counties Committee. He informed the council that nominations for the position of committee co-chairs are open.
- M. Reese informed the committee that there was precedence, a similar special election occurred in 2004.
- K. McGinley provided the council with updates from the support office.

[Comprehensive Planning Committee](#)

Motion: To approve the list of emerging populations for inclusion in the Part A application.

Action: Passed

Made by: C. Harvey

Second: T. White

Opposed: 0

Abstain: 0

Motion: To approve BCHD's carryover recommendation for FY 2011 to move \$46,400 into the category of STSC Oral Health.

Action: Passed

Made by: C. Harvey

Second: D. Kelson

Opposed: 0

Abstain: 0

[Evaluation Committee](#)

Motion: To recommend that the planning council write a letter of assurance.

Action: Passed

Made by: T. White

Second: J. Fleming

Opposed: 1

Abstain: 2

Nominating Committee

Motion: To move Dr. Larry Bank to the mayor's office for recommendation to the planning council

Action: Passed

Made by: M. Reese

Second: M. Ward

Opposed: 0

Abstain: 0

Nominating Committee

Motion: To move McCay Moiforay to the mayor's office for recommendation to the planning council

Action: Passed

Made by: M. Reese

Second: C. Harvey

Opposed: 0

Abstain: 1

Motion: To adjourn the meeting

Action: Passed

Made by: R. Disharoon

Second: D. Kelson

Opposed: 0

Abstain: 0

Time adjourned: 7:30	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):