

MINUTES: PLANNING COUNCIL
January 19, 2021 / 5:30 – 7:30 pm / Virtual



Facilitator (Chair)	Sarah Z. McClean	PCSO Lead	Vanessa Graves
Time started:	5:39 p.m.	Quorum:	There was quorum at the start of the meeting
Members present:	Jeanne Keruly, Christopher Stuckey, Judith Shaw, Wendy Merrick, Fernando Mena-Carrasco, Dennis Rivera, Vanessa Lathan, Sara Zisow-McClean, Kemahn Jones, , Dr. Victoria Cargill, Shalyta Campbell, Jonathan Wright, Charles Culver, Sr.,		
Members absent:	Monique Thomas, Reginald Douglass, Carlisle Harvey, Sr., Carlton Gross, Kimberly Whittaker, Markton Cole, Peter DeMartino,		
Visitors:	P.J. Gouldmann, Brande Ward, Jenny Bradenbaugh, Kyle King Reynold, Evelyn Nicholson, Michael Snowden, Carlton Smith, Adam Huebner, Genevieve Barrow, Jocelyn Stenhouse, Roshaunda Ingram-Harvey, Dale Brewer, Woot Woldu, Carmi Washington-Flood, Tom Linstrom, Charmaine Stern-Megginson, Emily Leonard		
Ryan White Part A:	Sonney Pelham, Lauren Wagner, Dr. Alberta Lin Ferrari,		
Handouts:	January Agenda, Chair Report, Part A & B reports, December PC Meeting Minutes, FY20 Monthly Report		

AGENDA

1: Welcome

Presenter: S. Zisow McClean

S. Zisow-McClean

- Welcomed all to the meeting.
- A moment of silence was observed with the acknowledgement of the passing of Markton Coles sister and Dr John G. Barlett.

2: Approval of Meeting Minutes

Presenter: Committee

Motion:	Who made the motion? Second?	Motion passed?
Motion to approve December 2020 meeting minutes.	C. Stuckey/C. Culver	Passed

Sara Z. McClean

- PC leadership participated in its monthly HRSA call.
- Updates are as follows:
 - January 26th, 2021 “HAB You Heard” Webinar. The Project Officer stressed the importance of attending the webinar. There will be a discussion on the COVID-19 award, its current status, and plans for the future
- Part A FY21 Awards
 - Partial awards will be released by February 2021
 - Partial awards will be approximately 34% of the 2021 Part A award, and 22% of the 2021 MAI awards
- The Project Officer was pleased with the updates provided.
- She inquired about the number of legislatively mandated vacancies.
 - What marketing strategies the Nominating Committee is considering.
 - The projected Needs Assessment goal, target date for completion what changes if any that have been made.
- It was conveyed that our focus continues to be recruitment and reflectiveness;
 - PC committees are meeting monthly.
 - PLWHA Committee is hosting a town hall on COVID-19 and the vaccine, on Wednesday, January 27th, 2021.

Administration

- Sonny has been working with the Fiscal Committee monthly to ensure all funds allocated for FY20 are spent.
 - In the reprogramming activity conducted this month we given permission to allocate funding where needed.
 - Four desk audits were completed in December 2020. We have twelve desk audits scheduled for completion in January and February
 - The FY21 continuation application is due January 20th, 2021.
 - We received notification from HRSA of a partial award funding.
 - We are submitting the core medical waiver to HRSA next week.

Fiscal

- The signed FY2020 Estimated Unobligated Balance report was submitted on December 23, 2020.
- All Sub-Recipient reimbursements have been completed through November 2020. We are waiting on the invoices for December,

CQM

- The QM team continues to expand on its activities.
- On January 11th, 2021, Dr. Wagner, Mr. Stephon Effinger, and Mr. Ricky Moyd were guest speakers at the HIV/AIDS mini-course at JHU.
- They have also been accepted and approved to participate in the Create+ Equity Collaborative by the Centers for Quality Improvement Innovation (CQII).
 - They are working to select a target population, currently focusing on persons with mental health as one of the target groups.

EHE

- Continues to move at full speed, we are working with NASTAD to determine if there are areas needed to provide technical assistance.

COVID Response

- There was a delay in contracts for COVID-19 which resulted in our expenditures being lower than anticipated.
 - we are hopeful that providers will expend. The team has been proactive in contacting providers, to determine whether or not there are additional needs to be served.

5: Ryan White Part B

Presenter: V. Lathan

Vanessa Lathan

- MDH remains closed operating from a teleworking perspective.
- The facility was closed on January 18th, 2021.
- The Center for HIV Prevention & Health Services
 - Is planning a virtual site visit with HRSA
 - In the final stages of awarding new funding to organizations around
 - OAHs, MAI, EIS/HIV status neutral sites and other organizations in the state.
 - Continues to work on new Request for Applications, plan and budgets for MD, to address HIV from a status neutral approach, especially for vulnerable populations, and addressing rural health barriers.
- Increase check-ins with LHD to assess how we can assist with HIV programming.
- The county's staffing for HIV programming is not as big as other providers in Baltimore. We want to make sure we are working with them to prevent any gaps in services
- Vanessa informed that she has resigned from MDH and her last day is January 26, 2021.

6: Committee Reports

Presenter: Committee's

COCC: Dennis Rivera

- The committee met on January 6, 2021.
- They reviewed and approved its FY21 work plan.
- Plan to begin reviewing standards of care and directives in February.

CPC: Brande Warde

- The committee met on January 7th, 2021.
- Discussed committee responsibilities and expectations.
- The committee training will be held in February.
- They discussed and approved its work plan.

Fiscal: P.J. Gouldman

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Oral Health by \$28,000.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 4

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Medical Case Management by \$34,694.	P.J. Gouldmann /C. Stuckey	Passed
	Opposed	Abstain 4

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Outpatient/ Ambulatory Health Services by \$66,748.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 5

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Substance Abuse Treatment Outpatient by \$11, 492.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 2

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Health Insurance Co-Payments by \$14, 700.	P.J. Gouldmann /C. Stuckey	Passed
	Opposed	Abstain 3

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Medical Nutritional Therapy by \$46,000.	P.J. Gouldmann /J. Wright	Passed
	Opposed 1	Abstain 2

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Medical Transportation by \$20,000.	P.J. Gouldmann /C. Culver	Passed
	Opposed	Abstain 4

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce Outreach Services by \$4,080.	P.J. Gouldmann /W. Merrick	Passed
	Opposed 2	Abstain 2

Motion:	Who made the motion? Second?	Motion passed?
Motion to increase AIDS Drug Assistance Program (ADAP) by \$176,869.	P.J. Gouldmann /C. Stuckey	Passed
	Opposed	Abstain 2

F. Mena-Carrasco

- Inquired about the status of his reappointment and whether he should be voting.
- Was advised we are in the process of securing this and in the meantime, he should continue voting.

Motion:	Who made the motion? Second?	Motion passed?
Motion to increase Emergency Financial Assistance \$32,252.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 5

Motion:	Who made the motion? Second?	Motion passed?
Motion to increase Psychosocial Support Services by \$24,593.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 3

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce MAI Medical Case Management MAI by \$4,375.	P.J. Gouldmann /D. Brewer	Passed
	Opposed	Abstain 3

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce MAI Outreach Health Services by \$35,950.	P.J. Gouldmann /D. Brewer	Passed
	Opposed	Abstain 4

Motion:	Who made the motion? Second?	Motion passed?
Motion to reduce MAI Health Education/Risk Reduction by \$11,085.	P.J. Gouldmann /J. Wright	Passed
	Opposed	Abstain 1

Motion:	Who made the motion? Second?	Motion passed?
Motion to increase ADAP by \$51,410.	P.J. Gouldmann /J. Wright	Passed
	Opposed 1	Abstain 1

Motion:	Who made the motion? Second?	Motion passed?
Motion to grant the Recipient authority to adjust up to 10% of the categories to reduce unspent funds for the fiscal year, for 30 days.	P.J. Gouldmann /C. Stuckey	Passed
	Opposed	Abstain

PLWHA: Dale Brewer

- The PLWHA Committee will host a virtual town hall event on January 27th, 2021 on COVID and the vaccine.
- Encouraged all to attend and to spread the word to their clients, etc.

Nominating: Christopher Stuckey

- The committee met on January 5th, 2021.
- They discussed and approved its FY21 Workplan.
- Committee discussed recommendations for appointments to the PC.
- Discussed training of new members including training of current members to enhance their skills and abilities as council members.
- There are currently three recommendations for appointment, and two for reappointment.

Action Items:

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to recommend Candidate #1 to the PC for appointment.	Christopher Stuckey/D. Rivera	Passed

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to recommend Candidate #2 to the PC for appointment.	Christopher Stuckey/D. Brewer	Passed

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to recommend Candidate #3 to the PC for appointment.	Christopher Stuckey/D. Brewer	Passed

Reappointments:

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to move Candidate #1 to the PC for reappointment.	Christopher Stuckey/D. Rivera	Passed

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to move Candidate #2 to the PC for reappointment.	Christopher Stuckey/J. Keruly	Passed

PCSO- Vanessa

- They are still interviewing for the Director position, this should be done within a week.

7: New Business

Presenter: Committee

Vanessa

- BEMA needs assessment flyer was sent to PC. They are in desperate need of persons for screening and asked all to share this information.

Christopher

- Stated the needs assessment assists in allocating funds to certain categories, so it's really critical to receive input from the community.

Sara

- Asked all persons interested in joining the Planning Council to reach out to the PCSO.

8: Adjournment

Presenter:

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to adjourn	K. Jones/C. Stuckey	Passed

Adjourned