

MINUTES: PLANNING COUNCIL



JANUARY 15, 2019 / 5:30 – 7:30 pm / War Memorial, 101 N. Gay Street, Baltimore, MD 21202

Facilitator (Chair)	Jeanne Keruly	PCSO Lead	Jocelyn Stenhouse
Time started:	5:30 p.m.	Quorum:	There was quorum at the start of the meeting
Members present:	Shalyta Campbell, Markton Cole, Peter DeMartino, Reginald Douglas, Cierra Foxx, Carlton Gross, Carlisle Harvey Sr, Kemahn Jones, Jeanne Keruly, Martin McEnrue, Fernando Mena-Carrasco, Wendy Merrick, Akil Patterson, Shakima Richardson, Dennis Rivera, Michael Scriber, Sean Thames, Monique Thomas, Brande Ward, Kimberly Whitaker, Jonathon Wright- Kimble, Sara Zisow-McClean.		
Members absent:	Evelyn Nicholson		
Visitors:	Dale Brewer, Charles Culver, Jessica Dickerson, PJ Gouldmann, Adena Greenbaum, Howard Lambert, Kyle King-Reynolds, Ebony Roberts, Arti Varanasi		
Ryan White Part A:	Sonney Pelham, Lauren Wagner		
Handouts:	PC Packet, Expenditure report, Aging Report		

AGENDA

1: Introductions **Presenter:** M. Cole, Vice-chair

Discussion:

The committee members and guest went around the table and introduced themselves.

2: Review of minutes from last meeting **Presenter:** M. Cole, Co-chair

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the January 2019 meeting minutes.	Made by C. Foxx, seconded by C. Harvey Sr.	Yes

3: Chair's Report **Presenter:** Jocelyn Stenhouse

Discussion:

Jeanne Keruly read the Chair's report and the following are some of the highlights:

- Leadership, the recipient, and HRSA officer Lt. Commander Monique Worrell held their monthly monitoring call on January 8th.
- HRSA will be conducting a site visit during the week of April 1st- 4th and would like to meet with the council, leadership, and consumers. Further details will be provided as obtained.
- HRSA will be requesting information from the planning council for the visit.
- All members are required to declare a primary and should contact the support office if they have not done so.

Next steps or recommendations:**4: Ryan White Part A****Presenter:** Cyd Lacanienta**Discussion:**

Sonney Pelham presented the Part A report. The following was addressed:

- HHS is fully funded through the government shutdown.
- The National Ryan White conference was attended in December and presentations will be made available online on the TARGET center website.
- The agenda for the April Site Visit will be sent to the recipient in the next week or two.
- The FY18 unobligated balance submission has been approved and is awaiting approval.
- The FY19 Core Medical Services Waiver has been approved.
- Letters of intent for competitive applications were due on Friday, January 4th. Five were submitted for housing with one potential new sub-recipient and seven were submitted for oral health with two potential new sub-recipients.
- The recipient is working with ABC to finalize the FY19 competitive review process, with independent review and scoring by February 8th.
- All applications are due from sub-recipients by January 18th.
- FY19 Year-End Reprogramming recommendations were presented to fiscal on January 14th.
- 27 FY18 site visits have been completed thus far. Six were scheduled for January..

Lauren Wagner presented the CQM portion. The following was addressed:

- A doodle poll for the standards of care workgroup meeting will be sent to the members.
- BCHD is continuing to work with the Maryland Regional group and the national ECHO end + disparities initiative.
- The needs assessment report draft has been completed and is under review.
- Sub-recipients have received their agency level FY17 HIV Care Continuums.
- The Ryan White CAREWare administrator is beginning to work with the Maryland CAREWare team at MDH to coordinate date roundtable work sessions with each sub-recipient in preparation for the 2018 RSR. The following are keys dates for sub-recipients:
 - Monday, February 4th- RSR Provider report start date,
 - Monday, March 4th- RSR Provider Report target date,
 - Monday, March 18th- Return for changes deadline,
 - Monday, March 25th- All RSR's must be submitted by 6:00 pm.

Next steps or recommendations:**5: Ryan White Part B****Presenter:** Peter DeMartino, Ryan White Part B**Discussion:**

Peter DeMartino read the part B report and the following was addressed:

- The national HIV/AIDS awareness days and 2019 state meeting dates were identified.
- The government shutdown has affected the departments of - treasury, homeland security, agriculture, interior, state, housing and urban development, transportation, commerce, and justice.
- There are concerns about programs such as shelter plus, community development block grants, and HOPWA grantees that are already in deficit.
- In 2019, the National HIV/AIDS strategy is being restructured in 2019 and a National Hepatitis strategy will be added. Drug pricing has been an identified issue by the white house administration. The affordable care act, Ryan White reauthorization, and Prep coverage are all topics to look out for this year.
- Markton Cole asked if SNAP recipients would receive their February benefits by January 20th and what the plan is to address this.
- Peter stated that it is true and that he does not know what the contingency plan is because it is the longest government shutdown in this country's history. He stated that he herd the Mayor's Office of Community Services will use reserve dollars to support any HUD funding deficits in the interim if they come to pass.
- Akil Patterson asked if the state department of health would be taking a position on the 340 B program around drug pricing.

- Peter stated that it is a part of the drug pricing policy for the administration but no action has been taken yet. It would be up to the legislator as far as what happens around coverage. The department may take a stance but that is not the HIV unit.

Next steps or recommendations:

Sonney Pelham

6: Planning Council Updates

Presenter: Committee

Discussion:

The Comprehensive Planning Committee announced the following:

- That the committee would be hosting a community discussion on EIS and Outreach on February 21st,
- The committee discussed data presentations and had a presentation by Dr. Lamos from the University of Maryland on Competent Transgender Care.

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the comprehensive planning committee workplan.	Made by Fernando Mena-Carrasco, Seconded by Carlisle Harvey Sr.	Yes

The Continuum of Care Committee announced the following:

- The committee will meet on January 16th and those interested in learning more about developing the standards of care should attend.

The Executive Committee announced the following:

- The bylaws are going through copywriting review.

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the executive committee workplan.	Made by Fernando Mena-Carrasco, Seconded by Carlisle Harvey Sr.	Yes

The Fiscal Committee thanked the recipient for their recommendations and made the following recommendations for approval:

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of Medical Case management by \$2,611.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	6 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of Outpatient Ambulatory Health Services by \$63,776.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	5 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of Mental Health services by \$26,999.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	5 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of Substance Abuse Treatment Outpatient by \$31,273.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	2 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of Medical Nutrition Therapy by \$2,726.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	3 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of Oral Health by \$85,608.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	2 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of Early Intervention Services by \$1,597.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	4 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of Health Insurance by \$1,320.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	6 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of Hospice Services by \$8,000. ✓ The person who was responsible for reporting was out and activity was not reported in their absence.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	0 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of AIDS Drug Assistance Program by \$191,548. ✓	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	2 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of Emergency Financial Assistance by \$3,048.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	8 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of MAI Mental Health Services by \$5,703.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	0 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To increase the category of MAI AIDS Drug Assistance Program by \$11,022.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	2 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To decrease the category of MAI Outreach Services by \$5,319.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	5 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To allow the recipient to allocate funds to ADAP or EFA through the part A funds allocated to ADAP and based on the recommendations from data gathering. <ul style="list-style-type: none"> ✓ Peter DeMartino mentioned concerns that the motion would not be needed if the fiscal year being crossed and the logistical support needed to bring people without SNAP benefits into the sphere. ✓ Markton Cole stated that the fiscal committee discussed that those who are funded from through Medicaid would be eligible for SNAP benefits. 	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	Yes

The Nominating Committee announced the following:

- A two-month warning letter was sent to a council member for their attendance.

Motion:	Who made the motion? Second?	Motion passed?
✓ To remove section 5.3.4.d on nominating committee duties from the bylaws.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	5 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the revised nominating committee workplan.	Made by Jonathon Wright, Seconded by Carlisle Harvey Sr.	5 abs, Yes

The PLWHA Committee report was read by Cierra Foxx announced that they would be holding a town hall on EIS and Outreach on February 26th.

The support office report was read by Jocelyn Stenhouse and the following topics were addressed:

- The support office provides individual trainings for each of the council’s committees at the beginning of each year.
- New membership training would be held on Thursday, February 7th at 12:00pm to 2:00 pm and 5:00 pm to 7:00 pm.
- A list of 2019 planning council and sub-committee meetings was provided as a handout at this meeting.
- A simplified version of the minutes will now be produced in which topics are covered rather than specific conversations.

Next steps or recommendations:

7: New Business

Presenter: Co-chair

Discussion:

Next steps or recommendations:

8: Adjournment

Presenter: Co-chair

Motion:	Who made the motion? Second?	Motion passed?
✓ To adjourn at 6:38 pm.	Made by Carlisle Harvey Sr., Seconded by Cierra Foxx	Yes

About the Planning Council

The Greater Baltimore HIV Health Services Planning Council (BmorePC) is a 40-member volunteer body responsible for the following duties: Conducting consumer needs assessments and identifying service needs of PLWHA in the Baltimore EMA, setting priorities for the allocation of federal HIV/AIDS service dollars under the Part A Program, Evaluating the efficiency of the administrative mechanism designated by the mayor to distribute Ryan White Program funds and follow planning council priorities, developing a comprehensive plan for delivering HIV services to PLWH/As, working with other Ryan White Program representatives to develop the Statewide Coordinated Statement of Need (SCSN), assuring community participation, and developing methods to address conflicts of interest and grievances.

Resources:

For more information, visit us online at: www.baltimorepc.org or contact the Planning Council Support Office at 410-396-1646.

Special notes:

Developed for BmorePC by PCSO at the Office of Community Engagement, BCHD.