

# MINUTES: PLANNING COUNCIL



February 19, 2019 / 5:30 – 7:30 pm / War Memorial, 101 N. Gay Street, Baltimore, MD 21202

<b>Facilitator (Chair)</b>	Jeanne Keruly	<b>PCSO Lead</b>	Jocelyn Stenhouse
<b>Time started:</b>	5:34 p.m.	<b>Quorum:</b>	There was quorum at the start of the meeting
<b>Members present:</b>	Shalyta Campbell, Markton Cole, Peter DeMartino, Reginald Douglas, Cierra Foxx, Carlisle Harvey Sr, Kemahn Jones, Jeanne Keruly, Martin McEnrue, Fernando Mena-Carrasco, Wendy Merrick, Evelyn Nicholson, Shakima Richardson*, Dennis Rivera*, Michael Scriber, Sean Thames, Monique Thomas, Brande Ward, Sara Zisow-McClean.		
<b>Members absent:</b>	Carlton Gross, Akil Patterson, Jonathon Wright- Kimble, Kimberly Whitaker		
<b>Visitors:</b>	Carla Alexander, Stephen Black, Dale Brewer, Ethel Caspa, Carly Comins, Maureen Edu, Gabby Gladfelter, Adena Greenbaum, Haley Farrie, Ravi Gupta, Patrice Henry, Sheridan Johnson, Howard Lambert, Derrick Miller, Malik Moen, Octavia Njuhigu, Abby Plusen, Melanie Reese, Ebony Roberts, Noah Schlenker, Carlton Smith, Cassandra Stewart, Letia Stewart, Christopher Stuckey, Arti Varanasi, Orlando Whittington, Tyler Whitworth,		
<b>Ryan White Part A:</b>	Sonney Pelham, Lauren Wagner, Alberta Ferrari, Michelle Muhammed		
<b>Handouts:</b>	PC Packet, Expenditure report		

## AGENDA

### 1: Introductions

**Presenter:** M. Cole, Vice-chair

#### Discussion:

- Markton Cole did a roll call. Guests introduced themselves.

### 2: New Business/ Announcements

**Presenter:** M. Cole, Co-chair

#### Discussion:

- Dr. Adena Greenbaum stated that the health department is starting a new initiative. Currently do not have a retention in care program but in conjunction with a study at Hopkins they are working on an app to help people stay in care with their providers. The group is interested in steering committee members to contribute to the discussion around the application. Anyone interested was asked to contact the support office.
- Dr. Adena Greenbaum explained that the health department is expanding some of their reprogramming with a focus on women for a women's commission sponsored by the mayor. The interest is STD and HIV. Some of the proposed ideas that could potentially be discussed are: accessibility around condoms, increasing access for HIV testing for women, how to reach busy women, PrEP. She would like input from the council in topics that should be discussed.
- Jeanne Keruly reminded the council that there will be a consumer luncheon for people who are receiving services in the EMA and she would like everyone's help to recruit attendees.

**3: Review of minutes from last meeting**

**Presenter:** Jocelyn Stenhouse

**Discussion:**

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the January 2019 meeting minutes.	Made by C. Foxx, seconded by C. Harvey Sr.	Yes

**4: Chair's Report**

**Presenter:** Jeanne Keruly

**Discussion:**

Jeanne Keruly read the chair report and the following were the highlights:

- PC leadership met with Ryan White Program Senior leadership to discuss the PC budgets.
- Council leadership is continuing its monthly conference calls with HRSA in which they receive feedback and assistance from HRSA.
- Council members are asked to mark their calendars for April 1<sup>st</sup>-4<sup>th</sup>. The following is the tentative schedule for HRSA to meet the council and its stakeholders:
  - PC leadership: April 1, Monday, 9:00am to 12:00 noon.
  - Consumers: April 2, lunch from 12:00 to 2:00 pm
  - Executive Committee: 2:00 to 3:30 pm
- The Comprehensive Planning Committee will be hosting a community discussion on hey Ryan White services responsible for engaging consumers in testing, linking and care – EIS and Outreach. All EIS and Outreach providers and interested stakeholders are encouraged to attend and participate in the discussion.
- The PLWHA Committee will be holding a forum on March 26<sup>th</sup> on engaging consumers in services.

**Next steps or recommendations:**

**5: Ryan White Part A**

**Presenter:** Sonney Pelham/ Alberta Ferrari, Ryan White Part A

**Discussion:**

Sonney Pelham presented the Part A report. The following was addressed:

- The next HRSA monthly call is scheduled for Tuesday, February 12, 2019.
- A full award of \$16,688,044 is anticipated for FY19.
- The independent review committee has completed their oversight of the Oral Health and Housing competitive applications. BCHD is working to finalize the FY19 initial awards to sub-recipients by March 1<sup>st</sup>.
- BCHD intends to present any recommendations for FY19 service category reallocations at the February Planning Council meeting.
- 27 of the FY18 site visits have been completed.
- 3 sub-recipients received non-compliance letters related to fiscal and program processes in October when they did not meet the January 31<sup>st</sup> deadline.
- 3 programs were suspended for non-compliance. Technical assistance was provided to sub-recipients and a transition plan was developed to ensure continuation of services.
- Reinstatement of the sub-recipients impacted by termination is dependent upon correction of the issues highlighted by the auditors and recommendations of the independent review board.

Lauren Wagner presented the CQM portion. The following was addressed:

- A doodle poll for the standards of care workgroup meeting will be sent to the members.
- The quality management committee met on Friday, February 8<sup>th</sup>.
- As part of the ECHO end + disparities initiative a work-group for youth-serving case managers was developed.
- The needs assessment report draft has been completed and a copy will be sent to the support office.

- The statewide regional group would meet on February 21<sup>st</sup> from 1-3 at Maryland Department of Health.
- Viral load suppression in November 1, 2017- October 31, 2018 was 87%.
- The following are keys dates for sub-recipients for RSR:
  - Monday, March 4<sup>th</sup>- RSR Provider Report target date,
  - Monday, March 18<sup>th</sup>- Return for changes deadline,
  - Monday, March 25<sup>th</sup>- All RSR's must be submitted by 6:00 pm.
- Beginning in FY19, the CAREWare Administrator will begin working with sub-recipients in showing them how to run performance measures for their agency data
- The next city HPG meeting will be held on Thursday, February 21<sup>st</sup> from 9:30-12:30 at the Helping Up Mission. Breakfast begins at 9 am.

Expenditure report explanation for additional reprogramming for FY18:

- Oral Health, Health Insurance, ADAP, Housing, MAI ADAP would need motion to do last minute spend down.
- There were new recipients that requested funding for housing but they were concerned about their ADA but they decided not to put in.
- The housing funding was not able to be expended fully due to problems with the sub-recipient.

Motion:	Who made the motion? Second?	Motion passed?
To increase the category of Oral Health by \$162,968.	Made by Michael Scriber, Seconded by Cierra Foxx	2 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
To decrease the category of Health Insurance by \$7,800.	Made by Carlisle Harvey Sr., Seconded by Brande Ward	6 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
To increase the category of AIDS Drug Assistance Program by \$357,985.	Made by Michael Scriber, Seconded by Carlisle Harvey Sr.	4 abs, Yes

Motion:	Who made the motion? Second?	Motion passed?
To decrease the category of Housing by \$41,531.	Made by Cierra Foxx, Seconded by Brande Ward	1 abs, 1 against, Yes

Motion:	Who made the motion? Second?	Motion passed?
To increase the category of MAI ADAP by \$9,835.	Made by Cierra Foxx, Seconded by Evelyn Nicholson	2 abs, Yes

**6: Ryan White Part B/ Special Report** **Presenter:** Peter DeMartino, Ryan White Part B

**Discussion:**

Peter DeMartino stated that his presentation is on ending the epidemic. The following points were made during this presentation:

- The National HIV/AIDS Strategy were identified for 2020 but the state has always held to the goals outlined in it.

- It is important to create a coordinated national response to HIV.
- Around 34,000 people in the Maryland are living with Maryland, and around 14% are undiagnosed.
- The Maryland Integrated plan is the response to HIV in Maryland.
- It takes 475 HIV tests in Baltimore to get a positive.
- The general population needs better education on how to respond to HIV.
- The International AIDS Conference in 2016 showed a study that an undetectable viral load means that the disease is untransmittable.
- There is no possibility of transmission with an undetectable viral load.
- 5,600 Marylanders are undiagnosed.
- The people who are living with risk should be treated the same as the people receiving Ryan White care.
- The “Ending the HIV Epidemic: A Plan for America” identifies an ambitious goal to reduce the number of new HIV infections in 5 years by 75% and 90% reduction in 10 years.
- Baltimore has had a significant decrease in new infections over the last 5 years.
- PrEP is probably going to be one of the most effective tools for HIV prevention. The CDC estimates that 27,000 people in Maryland should be on PrEP and around 2,000 are.
- PrEP in Maryland is mainly the norm for white, gay men.
- Molecular surveillance has been used to identify clusters of the same HIV strain to deploy resources to those areas where they exist.
- A molecular surveillance presentation could be presented to the council.
- The CDC is hosting calls that are open to hear explanations about molecular surveillance.
- The HIV Health Force is community based action for what is happening in the jurisdiction.
- There will be no new funding mechanisms for the jurisdiction. The funding will come from Ryan White/ CDC Cooperate agreements.
- To learn more visit ending the HIV Epidemic at hhs.gov.
- This is a status neutral approach.
- Dale would like it to be clarified that molecular surveillance is tracking people and not just clusters and not everyone discloses.
- Peter stated that he could have his team share their protocol on how they knock on peoples doors.
- Baltimore City is independently funded by the CDC and the state will probably be getting the money for PG County.
- Dale Brewer would like to know if there are conversations with consumers on molecular surveillance/ clusters.
- Peter stated that he would suggest Colin be invited to the PLWHA Committee to explain molecular surveillance. Also, it was mentioned that the topic has been explained at venues such as the state HPG where consumers are present.

**7: Planning Council Updates**

**Presenter:** Committee

**Discussion:**

The Comprehensive Planning Committee announced the following:

- That the committee would be hosting a community discussion on EIS and Outreach on February 21<sup>st</sup>.

The Continuum of Care Committee announced the following:

- The committee was working on reviewing services and working on recommendations to the council on prioritizing the services.
- The Continuum of Care committee opened nominations for the Co-Chair positions. Nominations will be voted on and closed during the March meeting.

The Executive Committee announced the following:

- HRSA would be conducting a site visit in the Baltimore EMA from April 1<sup>st</sup> through 4<sup>th</sup>.
- The committee reviewed the budget for FY19.

Motion:	Who made the motion? Second?	Motion passed?
✓ To approve the executive committee workplan.	Made by Fernando Mena-Carrasco, Seconded by Carlisle Harvey Sr.	Yes

The Nominating Committee announced the following:

- The committee held a meeting on February 5, 2019.
- The committee reviewed the planning council application for possible updates and discussed recruitment strategies.
- The committee sent six warning letters for attendance:

The PLWHA Committee report was read by Cierra Foxx announced that they would be holding a town hall on EIS and Outreach on February 26<sup>th</sup>.

Motion:	Who made the motion? Second?	Motion passed?
✓ Motion to change the bylaws requirement for attendance removal from six absences to four and change notification for PC members after five to three for PLWHA PC members.	Made by Cierra Foxx Seconded by Carlisle Harvey, Sr.	Yes

The support office report was read by Jocelyn Stenhouse and the following topics were addressed:

- New members who did not attend training should call the support office to schedule a training session.
- The support office is preparing for the HRSA site visit. The agenda has been emailed to council members.

**8: Adjournment**

**Presenter:** Co-chair

Motion:	Who made the motion? Second?	Motion passed?
✓ To adjourn at 7:04 pm.	Made by Peter DeMartino., Seconded by Cierra Foxx	Yes

### ***About the Planning Council***

The Greater Baltimore HIV Health Services Planning Council (BmorePC) is a 40-member volunteer body responsible for the following duties: Conducting consumer needs assessments and identifying service needs of PLWHA in the Baltimore EMA, setting priorities for the allocation of federal HIV/AIDS service dollars under the Part A Program, Evaluating the efficiency of the administrative mechanism designated by the mayor to distribute Ryan White Program funds and follow planning council priorities, developing a comprehensive plan for delivering HIV services to PLWH/As, working with other Ryan White Program representatives to develop the Statewide Coordinated Statement of Need (SCSN), assuring community participation, and developing methods to address conflicts of interest and grievances.

### **Resources:**

For more information, visit us online at: [www.baltimorepc.org](http://www.baltimorepc.org) or contact the Planning Council Support Office at 410-396-1646.

### **Special notes:**

Developed for BmorePC by PCSO at the Office of Community Engagement, BCHD.