

# Planning Council

**Date of meeting:** October 16, 2018  
**Time started:** 5:38 p.m.  
**BCHD Staff:** A. Ferrari\*  
 S. Pelham  
 L. Wagner  
**PCSO Staff:** C. Lacanienta  
 V. Graves  
 J. Stenhouse

**Present:** S. Campbell W. Merrick\*  
 P. Chaulk\* F. Mena-Carrasco\*  
 M. Cole E. Nicholson  
 P. DeMartino A. Patterson  
 R. Douglas S. Richardson  
 J. Fleming\* D. Rivera  
 C. Foxx M. Scriber  
 C. Gross C. Smith  
 C. Harvey, Sr. M. Thomas  
 K. Jones S. Thames  
 G. Jones-Childs K. Whitaker  
 B. Ward  
 J. Keruly K. Kimble- Wright  
 M. McEnrue S. Zisow-McClean

\* *Participated via teleconference*

**Absent:**

**Visitors:** G. Barrow O. Njuhigo  
 D. Brewer M. Peterson  
 H. Byers E. Reynolds  
 A. Greenbaum S. Richardson  
 K. King-Reynold E. Roberts  
 J. Singletary  
 M. McVicker-Weaver C. Washington-Flood  
 V. Woolums  
 R. Moore R. Viquiera  
 H. Lambert

**Handouts:**

- Planning Council Packet (OPCE, October 2018).
- FY18 July YTD Expenditure Summary (BCHD, 2018)
- Fy18 Quarterly Aging Report (BCHD, 2018)
- Housing Position Paper (OPCE, 2018)
- U=U Statement (2018)

## Introductions

Committee

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- M. Cole did roll call.
- C. Smith asked for a moment of reflection.

## Approval of Minutes

Committee

- C. Smith asked the planning council to review the minutes of the September council meeting.
- C. Smith stated that planning council member, Joseph Furtado, passed away.
- C. Smith asked that the council remember him tonight.
- C. Smith asked that council members look out for and be kind to one another.

Motion: To approve the September planning council minutes.

Made by: C. Smith

Second: J. Wright- Kimble

Action: Passed

Opposed:

Abstain: 1

## Chair's Report

M. Cole, Nominating Chair

- M. Cole read the Chair's report.
- M. Cole welcomed everyone to the October planning council meeting.
- M. Cole stated that on behalf of the council he would like to thank Dr. Wen for her service as the Baltimore City Health Commissioner.
- M. Cole stated that as a public health champion she boldly tackled issues to break down the health disparities in our communities.
- M. Cole stated that we wish her well.
- M. Cole stated that the executive committee is in the process of revising bylaws.
- M. Cole stated that if you would like to make revisions to please send recommendations to the support office.
- M. Cole stated that as part of world AIDS day, the PC is supporting the U=U campaign that is launching on November 30<sup>th</sup>. M. Cole stated that details would be sent out regarding this event.
- M. Cole stated that the PC will have the year-end meeting on December 18<sup>th</sup> at the War Memorial building from 5:30 pm to 7:30pm.
- M. Cole stated that he would like to acknowledge the work of the comprehensive planning committee, the PLWHA committee, and the Continuum of Care Committee for leading community discussions over the last several months.
- M. Cole stated that the committees deserve a round of applause.
- M. Cole welcomed new members.

## Special Report

A. Greenbaum, BCHD

- A. Greenbaum presented on U=U.
- A. Greenbaum stated that she wanted to go into the science behind U=U.
- A. Greenbaum stated that the HPTN052 study group or the HIV Prevention treatment network was the beginning of treatment as prevention.
- A. Greenbaum stated that the study was presented in 2011 and showed that by treating people who are infected with HIV and looking at the prevention for their partners.
- A. Greenbaum stated that the next study was in 2016, it was the same group of people with a five year follow up.
- A. Greenbaum stated that this study showed that when HIV was steadily suppressed by ARV therapy, there were no linked infections in the person's partner.
- A. Greenbaum stated that in 2016, another study showed that after 58,000 condom less sex acts, there

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were no new infections between partners.

- A. Greenbaum stated that this study mostly viewed heterosexual sex partners.
- A. Greenbaum stated that another study focused more on male couples and showed no HIV/ AIDS transmission in follow up.
- A. Greenbaum stated that the international U=U movement was not from the research groups, it was started by regular people who felt the messages were not getting across.
- A. Greenbaum stated that a group of people started the prevention access campaign group who started the U=U campaign.
- A. Greenbaum stated that the campaign was started in 2016 by a group of people living with HIV.
- A. Greenbaum stated that the founder is a man named Bruce Richmond.
- A. Greenbaum stated that the group created a consensus statement to share with partners to clear any confusion around transmission.
- A. Greenbaum stated that the CDC and WHO have both announced that those who are viral suppressed through ART pose little to no risk for transmitting the disease.
- A. Greenbaum stated that U=U is treatment as prevention.
- A. Greenbaum stated that this is in addition to other prevention activities.
- A. Greenbaum stated that treatment and suppression are not right for everyone at this time.
- A. Greenbaum stated that U=U in Baltimore is a community campaign and is led by Andrew McCarty, the Co-Chair of the city HPG.
- A. Greenbaum stated that this is not a health department campaign but is supported by the health department.
- A. Greenbaum stated that the U=U group is planning community engagement and the health department will hire a marketing coordinator to spread the message of U=U.
- A. Greenbaum stated that she would love for more organizations to join the U=U movement.
- D. Brewer asked about the World AIDS day event.
- A. Greenbaum stated that the event would be held on November 30<sup>th</sup> at War Memorial.

## Ryan White Part A Update

S. Pelham / L. Wagner, BCHD

- S. Pelham presented the Part A report.
- S. Pelham stated that the HRSA monthly call was held the same day as this meeting.
- S. Pelham stated that during the call it was discussed that they Part A office would receive a full award in the next fiscal year.
- S. Pelham stated that the final FFR report had been completed and submitted to HRSA.
- S. Pelham stated that BCHD resubmitted the following reports in the HRSA EHB on October 1<sup>st</sup> after making the suggested updates:
  - FY17 Annual Progress Narrative
  - FY17 Certification of Aggregate Administrative cost
  - FY17 Implementation Plan
  - FY17 Expenditure Report
  - FY17 WICY Report
- S. Pelham stated that in preparation for the 7 month reprogramming exercise, requests went out on October 3<sup>rd</sup> asking providers to submit reprogramming requests by October 26<sup>th</sup>.
- S. Pelham stated that twelve FY18 site visits have been completed thus far. Six site visits are scheduled for October.
- S. Pelham stated that the FY19 75/25 core medical waiver request has been completed and submitted to HRSA.

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- S. Pelham stated that reimbursements for August will be delayed since the Board of Estimates will not meet the week of October 8<sup>th</sup>. The next meeting will be October 17<sup>th</sup>.
- S. Pelham stated that BCHD is establishing an RFP for Oral health and Housing categories for FY19.
- S. Pelham stated that BCHD staff are currently working on the FY18 Sub-recipient continuation application for all other service categories.
- S. Pelham stated that there will be a component for sub-recipients to request funding for new service categories that relate to their current service categories.
- L. Wagner stated that the deadline to submit sub-recipient feedback for Oral health, mental health, substance abuse residential, substance abuse outpatient, hospice, outreach, outpatient ambulatory health services, psychosocial support, and medical case management was October 5<sup>th</sup>.
- L. Wagner stated that the workgroup is compiling sub-recipient feedback for the next standards of care meeting.
- L. Wagner stated that a doodle poll has been sent to the workgroup members to schedule the next meeting date.
- L. Wagner stated that BCHD is continuing its involvement in the Maryland regional Group and the national ECHO end+disparities initiative focusing on quality improvement activities in increasing viral load suppression among key populations (youth, transgender people, MSM of color, and African American and Latina Women).
- L. Wagner stated that seven sub-recipients participated in the needs assessment on barriers to retention in care.
- L. Wagner stated that seven sub-recipients participated in the needs assessment on barriers to retention in care.
- L. Wagner stated that 103 surveys have been completed among Ryan White consumers who have missed a scheduled appointment in the last six months.
- L. Wagner stated that the needs assessment survey collection ended on September 30<sup>th</sup>.
- L. Wagner stated that the next steps include data entry and analysis.
- L. Wagner stated that the report will be reported by the end of November.
- L. Wagner stated that CQM is utilizing the performance measure feature in CAREWare and preparing electronic performance measures for each service category.
- L. Wagner stated that delivery of performance measure data to sub-recipients is targeted for late fall.
- L. Wagner stated that CQM is using CAREWare data to build FY17 care continuum for each sub-recipient.
- L. Wagner stated that the care continuums will reflect where clients fell within the care continuum for each sub-recipient in FY17.
- L. Wagner stated that the CW Administrator is continuing to work with BCHD/STD/Prevention to begin collecting PrEP data into CAREWare under Early Intervention Services. The targeted date to begin collecting PrEP data is November 2018.
- L. Wagner stated that all sub-recipients within the Baltimore EMA have submitted data through August 31, 2018.
- L. Wagner stated that the next City HIV Planning Group meeting will be held on Thursday, October 18<sup>th</sup> at Helping Up Mission.
- C. Harvey, Sr. asked S. Pelham if he had any updated regarding HOPWA housing.
- S. Pelham stated that he had not yet had a response.
- A. Patterson asked when RFP's were opening up.
- S. Pelham stated that they are projecting the RFP announcement to go out in November.
- C. Harvey asked what he should tell clients about getting housing.

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- S. Pelham stated he was not the original person to provide the directions for housing and stated that he did not want to provide the wrong answer.
- P. DeMartino stated that the issue was around the HOPWA waitlist.

## Part B Update

B. Washington-Flood, MDH

- P. DeMartino stated that in lieu of the Part A report, the state department of health would like to share their video “Place Matters.”
- C. Washington-Flood stated that health is more than health care, health is directly tied to the direction of resources.
- C. Washington-Flood stated that the choices we make are often fated by the choices we had.
- C. Washington-Flood stated that housing policies, anti-violence policies, neighborhood improvement policies are all health policies.

## Planning Council Updates

### Executive Committee:

- C. Smith presented the Executive Committee report.
- The committee met on October 9th, 2018.
- The recipient’s office presented the aging report to the committee.
- The committee reviewed the bylaws.
- The committee discussed changing the language for section 7.3.4. To now read “unless otherwise determined, decision making will be by majority vote; or by super majority where required by the bylaws.”
- The committee discussed changing the language in section 7.6.5. Removal from the council to read to the Executive Committee for review.
- The committee discussed removing six months post-employment disclosure the vote in question regarding conflicts.
- The committee discussed section 10.3.4. No changes were made.

Motion: To recommend that section 7.5.2 be sent to the nominating committee for review.      Made by: C. Smith      Second: E. Nicholson

Action: Passed      Opposed: 0      Abstain: 1

Motion: To recommend deferring section 7.5.3 to the PLWHA committee for review and revisions.      Made by: C. Smith      Second: J. Wright-Kimble

Action: Passed      Opposed: 0      Abstain: 0

### Nominating Committee:

- M. Cole read the Nominating Committee report.
- The committee met on October 2, 2018.
- We discussed planning council vacancies which include a mental health provider, a Part C grantee, a Part D grantee, a prevention planning group member, someone who is recently released from incarceration, and consumers who are not aligned with Part A organizations. If you know if anyone you believe would make a good fit for the planning council, please refer them to our committee.
- At this meeting, the committee updated the pool list and the buddy system. The pool list is used to keep a record of members who would make good planning council members but the council does not have a slot they could fit at this time. When an applicant is assigned to the pool list, they are assigned a nominating committee member/ “buddy” who will check in with them to make sure they

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are still interested.

- The following warning letters were approved at this meeting:
  - Two (2) members were sent a one-month warning letter from the PLWH/A Committee based on attendance.
  - One (1) member was sent a two-month warning letter from the PLWH/A Committee based on attendance.
  - One (1) member was sent a two-month warning letter from the Continuum of Care Committee based on attendance.

Motion: To send G. Mobuary application to the pool list.

Made by: C. Smith      Second: J. Wright-Kimble

Action: Passed

Opposed: 0      Abstain: 0

Motion: To open nominations for planning council chair and vice-chair, nominating chair, and nominating committee members.

Made by: C. Smith      Second: C. Harvey Sr.

Action: Passed

Opposed: 0      Abstain: 0

### Comprehensive Planning Committee:

- C. Smith read the comprehensive planning committee report.
- The committee met on October 4, 2018. We wanted to take this opportunity to thank Owen Smith John Hopkins Bartlett Specialty Care - Latinx Access Program. Our thanks to Colin Flynn from the Maryland Department of Health for presenting the state's surveillance data on the Hispanic population.
- On November 1<sup>st</sup>, the committee will hold a community discussion on reaching the youth. The location is to be determined.
- The committee will table the community discussion for transgender persons that was originally scheduled for January and will instead reach out to other groups like the Jean Michel's group and Baltimore in Conversation as an alternative means of getting the information on early access.

### Fiscal Committee:

- C. Smith read the Fiscal Committee report.
- The committee will meet on November 13<sup>th</sup>, 2018.
- At this meeting, the committee will review the aging report from Part A and hold 7-month reprogramming exercises.

### PLWHA Committee:

- E. Nicholson read the PLWHA Committee report.
- The committee will hold its next meeting on September 25<sup>th</sup>, 2018.
- The committee will plan a town hall to talk about the consumer's perspective on EIS and Outreach. The committee would like to invite all consumers to attend this discussion,
- The PLWHA committee presented the housing position paper.
- D. Brewer thanked the state department and the Baltimore city health department for partnering with the council to inform the paper.
- D. Brewer thanked Vanessa for composing the document.
- C. Harvey asked when the document would go into effect.
- K. Jones asked who would be fulfilling the roles.
- V. Graves stated that it would be case managers who would be in place to help individuals from the point of entry to securing housing.
- V. Graves stated that the document is a snapshot of the process to get someone into housing.

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- V. Graves stated that it would not happen overnight.
- C. Harvey stated that he would like to make sure that case management would be provided to consumers.
- V. Graves stated that case management has always been provided but it would be more focused under this plan.
- M. Peterson asked about the plan for housing for those in the counties.
- P. DeMartino stated that the EMA is committed to ensure that the plan within the city limits is replicated as much as possible outside of the city.
- S. Pelham stated that Part A is making efforts to expand their portfolio to reach areas that are not currently being reached.
- A. Patterson asked what outside of the city limits and Baltimore County is being done to help people who are disproportionately affected by poverty.
- A. Patterson stated that we have to make sure that we are taking care of everyone.

## PCSO Report

J. Stenhouse, PCSO

- J. Stenhouse asked the new planning council members to stand to be recognized.
- J. Stenhouse stated that the nominating committee is still looking for new members.
- J. Stenhouse stated that new members should fill out a conflict of interest form and declare a primary committee.
- J. Stenhouse stated that a survey would be sent out over the next month for new membership training.
- J. Stenhouse stated that the training is required for new members but recommended for all council members.
- J. Stenhouse reminded all who receive transportation services to provide ample notice to the support office to coordinate your ride.

## New Business

Planning Council

- C. Smith stated that October 16<sup>th</sup> is the last day to register and encouraged everyone to vote.
- C. Smith congratulated A. Patterson for his appointment to the LGBTQ commission.

Motion: To adjourn the meeting	Made by: C. Smith	Second: A. Patterson
Action: Passed	Opposed: 0	Abstained: 0
Time adjourned: 7:27 p.m.	Date of approval:	
Signature:	Electronic signature of chair (PC Minutes only):	