

Planning Council

Date of meeting:	July 15, 2014	Present:	R. Alexander	V. Lathan
Time started:	6:40 p.m.		L. Bank	L. Lucas
BCHD Staff:	Y. Abaineh	S. Pelham	A. Bradford	M. Moiforay
	A. Ferrari	C. Skipper	D. Brewer	D. Rivera
IGS Staff:	D. Gorham	A. Onyeabo	A. Brown	M. Scriber
	L. Laird		C. Edmonds	D. Shamer
			B. Fitzsimmons	C. Smith
			A. Fowlkes	L. Sowah
			K. Gray	
			J. Hailey	
			C. Harvey, Sr	
			W. Honablew, Jr	
			S. Johnson	
			G. Jones-Child	
			D. Kelly, Jr	
			P. Kurowski	
			H. Lambert	
		Absent:	T. Brown	M. Reese
			W. Commander	K. Rogers
			R. Hall	J. Simmons
			T. Hawkins	L. Tatum
			S. Jackson	W. Telp
			F. Poindexter	T. White
		Visitors:	P. Frew	
			N. Guest	
			B. Ward	

- Handouts:**
- Planning Council Packet (IGS & PC, July 2014).
 - Chair Report (July 2014).
 - Part A Provider Questionnaire.
 - Carryover Plan for FY2013 Unobligated Balance (IGS & PC, July 2014).
 - HIV Testing Data: EIIHA Handout (BCHD, July 2014).
 - COCC Directives List (IGS & PC, July 2014).
 - Comprehensive Plan Update (IGS & PC, July 2014).
 - Planning Council Data Presentation Agenda(IGS & PC, June 2014).
 - FY14 Expenditure Summary (BCHD, July 2014).
 - FY14 Client Service Summary (BCHD, July 2014).
 - FY13 Final ESD/ Expenditure Reporting Handout (BCHD, July 2014).
 - Data Presentations Handouts: Light Health and Wellness Comprehensive Services, Inc: Child Care Data – Delita Galanos and Regina Johnson; Maryland Medicaid Program & HIV Service Delivery: Department of Health and Mental Hygiene – Alyssa Brown, HIV in the Baltimore-Towson Metropolitan Area– Colin Flynn; Priority Setting: The Greater Baltimore EMA Primary Medical Care – Jeanne Keruly; Unduplicated Client-Level Data Results 2013 – Yohannes Abaineh; HOPWA – Baltimore-Towson Eligible Metropolitan Area (EMA) – D’Andra Pollard; Category Comparisons: FY2014 and FY2015 Funding – Thea Lenna; Ryan White Part A – Clinical Quality Management FY2013 Review Summary – Christy Skipper.

Planning Council

Introductions

Planning Council

- The meeting convened with quorum at 5:45p.m.
- The data presentations from the invited speakers began.

PSRA Data Presentation

Presenters

- The following speakers made presentations: Alyssa Brown, Colin Flynn, Yohannes Abaineh, Christy Skipper, Thea Lenna, Jeanne Keruly, D’Andra Pollard, and Delita Galanos and Regina Johnson.

Discussion:

- The following points were made by the presenters about the services and trends in their categories or organizations:
 - A. Brown stated that there is no longer a six month waiting period (under Medicaid) for children up to 19 who lose parent’s insurance – coverage can be gotten immediately.
 - Additionally, the ACA allows special enrollment for a period of 60 days after a major life event e.g. loss of a job etc.
 - C. Flynn stated that recent trends are an increase in the aging population, a decline in infection incidence for females, and an increase in incidence at the state level with disproportionate rates among African Americans.
 - J. Keruly stated that a recent trend in primary care is an increase in undocumented Hispanic Ryan White returning clients.
 - Questions from planning council members will be submitted to presenters via email.

Planning Council Business

Council

- L. Laird thanked the speakers for their presentations.
- The committee voted to extend the meeting to allow for planning council business
- L. Sowah announced that M. Reese had resigned informally as a planning council member.
- L. Sowah stated that he would continue to serve as interim planning council chair with C. Harvey as the interim co-chair.
- L. Sowah stated that a new Nominating Chair would be elected.

Motion: To extend the planning council meeting to 8:45pm.

Made by: C. Smith

Second: H. Lambert

Action: Passed

Opposed: 0

Abstain: 0

Review of Minutes

Council

Discussion:

- The council reviewed the minutes of the last meeting.

Motion: To approve the June planning council minutes

Made by: C. Harvey

Second: D. Brewer

Action: Passed

Opposed: 0

Abstain: 0

Chair Report

L. Sowah, Chair

- L. Sowah presented the chair report to the council.
 - The annual PSRA conference will be held on August 7-8, 2014 at the University of Maryland Dental School.
 - To participate in PSRA, PC members must fulfill the training and data presentation requirements.
 - The use of proxies is no longer an allowable practice; only planning council members who have completed all requirements are allowed to participate.
 - The ranking of service categories for priority setting will occur following tonight’s meeting. Keep in mind that only those categories that are ranked by at least one member of the planning council can be considered for funding.
 - The support office will host PSRA training on Monday, July 21st from 1-3pm and Tuesday, July 22nd from 5-7pm. Those who plan to complete the training remotely should contact the support office.
 - The Executive Committee is moving forward with the completion of the assessment of the administrative mechanism through the Assessment Ad Hoc Committee.
 - The grantee submitted the FY 2013 expenditure report to the support office on July 3rd including the unobligated

balanced figure. This report will be reviewed tonight.

A. Ferrari,
Baltimore City Health Department

Ryan White Part A Report

- A. Ferrari presented the Part A Report to the council (see attachment 1).
- Peoples’ Community Health Center closed its doors at all five locations on Monday June 30, 2014. BCHD has collaborated with Peoples to transition Ryan White clients to new providers.
- The following deliverables are due to HRSA this month:
 - July 18 – MAI plan for FY 14
 - July 30 – Part A – MAI FY 13 Final Expenditure Plan
 - July 30 – FY 2013 Part A Annual Progress Report

Planning Council Updates

- In the interest of time, L. Sowah asked that committee chairs without action items in their reports not present.
- Members were asked to read the reports in the PC packet.

Comprehensive Planning Committee

C. Smith, Co-chair

- C. Smith presented the Comprehensive Planning Committee report.
- The committee discussed EIIHA target populations and emerging populations to be included with the FY 2015 Part A application.
- The committee made final recommendations for the update to the comprehensive plan based on HRSA’s feedback.

Motion: To include the following as the FY 2015 EIIHA target populations: young MSM of color, most-at-risk populations of the highest-impacted geographic regions (such as the aging population 50+, transgender, high-risk heterosexuals and MSM), and MSM co-infected with other STDs.

Made by: C. Smith

Second: C. Harvey

Action: Passed

Opposed: 0

Abstain: 1

Motion: To include the following as the FY 2015 emerging populations: MSM, Hispanics (ages 25-65), adolescents and young adults (ages 13-24), aging population (ages 50+) and newly released inmates.

Made by: C. Smith

Second: D. Brewer

Action: Passed

Opposed: 0

Abstain: 0

Motion: To accept the comprehensive plan update.

Made by: C. Smith

Second: J. Hailey

Action: Passed

Opposed: 0

Abstain: 0

Fiscal Committee

B. Fitzsimmons, Co-chair

- B. Fitzsimmons presented the Fiscal Committee report.
- The committee reviewed the following at its last meeting: final FY 2013 ESD report, the estimated unobligated balance, FY 2014 2-month expenditure, and client summary reports.

Motion: To accept the final FY 2013 ESD report.

Made by: B. Fitzsimmons

Second: D. Shamer

Action: Passed

Opposed: 0

Abstain: 0

Motion: To accept the FY 2014 2-month expenditure report.

Made by: B. Fitzsimmons

Second: A. Fowlkes

Action: Passed

Opposed: 0

Abstain: 0

Nominating Committee

C. Harvey, Chair

- C. Harvey presented the action items of the Nominating Committee.

- Planning Council Members and applicants to be discussed were asked to leave the room.

Motion: To move E. Nicholson to the pool list.	Made by: C. Harvey	Second: D. Brewer
Action: Passed	Opposed: 0	Abstain: 0
Motion: To recommend that C. Harvey’s leadership term be extended until the council elections in November.	Made by: C. Smith	Second: D. Brewer
Action: Passed	Opposed: 0	Abstain: 0
Motion: To table the motion to extend the leadership term of M. Reese.	Made by: C. Smith	Second: D. Brewer
Action: Passed	Opposed: 0	Abstain: 0
Motion: To send J. Hailey to the mayor’s office for re-appointment to the planning council.	Made by: C. Smith	Second: D. Brewer
Action: Passed	Opposed: 0	Abstain: 0
Motion: To send S. Johnson to the mayor’s office for re-appointment to the planning council.	Made by: C. Smith	Second: H. Lambert
Action: Passed	Opposed: 0	Abstain: 0
Motion: To send D. Rivera to the mayor’s office for re-appointment to the planning council.	Made by: C. Smith	Second: K. Gray
Action: Passed	Opposed: 0	Abstain: 0
Motion: To not re-appoint a planning council member due to member’s attendance.	Made by: C. Harvey	Second: C. Smith
Discussion:		
▪ Warning letters were sent to member.		
Action: Passed	Opposed: 0	Abstain: 0
Motion: To not re-appoint a planning council member due to member’s attendance.	Made by: C. Harvey	Second: A. Fowlkes
Action: Passed	Opposed: 0	Abstain: 0
Motion: To not re-appoint a planning council member due to member’s attendance.	Made by: C. Harvey	Second: D. Brewer
Action: Passed	Opposed: 0	Abstain: 0

Planning Council Support Office

- L. Laird briefly presented the PCSO report.

New Business

- Dr. Frew announced a CDC study for 10 African American men living with HIV with a \$40 incentive.
- Flyers were passed out.

Adjournment

- The meeting adjourned at 8:44 p.m.

Presenter

Greater Baltimore HIV Health Services Planning Council
Planning Council



Motion: To adjourn the meeting.

Made by: C. Smith

Second: D. Rivera

Action: Passed

Opposed: 0

Abstain: 0

Time adjourned:	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):

Attachment 1: Grantee Report

Baltimore City Health Department
Bureau of HIV/STD Services
Ryan White Office



MONTHLY GRANTEE REPORT FOR JUNE 2014

1. HRSA Updates:

- ❖ No updates

2. BCHD Updates:

- ❖ Peoples' Community Health Center closed its doors at all five locations on Monday June 30, 2014
 - BCHD has collaborated with Peoples to transition Ryan White clients to new providers
 - Any client from Peoples who requires assistance can call Michelle Muhammad at (410)396-1408
- ❖ The following deliverables are due to HRSA this month:
 - July 18 – MAI plan for FY 14
 - July 30 – Part A- MAI FY 13 Final Expenditure plan
 - July 30 – FY 2013 Part A Annual Progress Report
- ❖ BCHD has not received a formal response to the site visit waiver
- ❖ BCHD is scheduled to receive technical assistance to streamline the annual site visit and CQM process in September 2014
- ❖ The Grantee's request for a site visit waiver for FY2014 was approved. Site visits are on hold until after the follow-up TA.
- ❖ Provider reimbursements for May 2014 were issued to the fiscal agent in June for Part A and MAI, respectively.
- ❖ BCHD hosted the second meeting of MD Regional Group on Monday June 16th. The group clarified the AIM statement which is:

Maryland HIVQual Regional Group will improve its HIV Care Continuum to provide improved care for our patients living with HIV. We will focus initially on increasing the number of people who have seen a prescribing provider within the last 12 months whose most recent viral load is less than 200 in the state of Maryland. This will improve from 69.8% among RW clients as of December 31, 2011 to 85% by December 1, 2015.