

Planning Council

Date of meeting:	January 17, 2012	Volume:		
Time started:	6:45 p.m.	Present:	E. Anderson	D. Kelson
BCHD Staff:	C. Skipper	J. Ungard	K. Bellesky	H. Lambert
IGS Staff:	D. Behrendt	T. Lenna	D. Brewer	C. Massey
	D. Gorham	K. McGinley	D. Clark	A. Middleton
	C. Lacaneinta		R. Disharoon	Sheridan
Handouts:	▪ Chair Report (January 2012).		G. Daniels	Johnson (proxy
	▪ PC Packets (January 2012).		(proxy for C.	for G. Olthoff)
	▪ Counties Committee 2012		Edmonds)	M. Reese
	Workplan.		B. Fitzsimmons	D. Rivera
	▪ Nominating Committee 2012		A. Fowlkes	W. Samuel
	Workplan.		V. Geffard	D. Shamer
	▪ Conflict-of-Interest Forms.		R. Haden	B. Shird
			C. Harvey Sr.	F. Poindexter
			T. Hawkins	T. White
		Absent:	S. Alston	J. Hailey
			M. Becketts	D. Henson
			R. Bradley	S. Jenkins
			W. Commander	J. Keruly
			C. Edmonds	G. Olthoff
			J. Fleming	S. Rawls
			V. Graves	M. Richmond-
			R. Gore-	Ward
			Simmons	L. Sowah
		Visitors:	B. Carter	A. Larrimore
			P. Church	N. Guest
			S. Cherry	C. McBride
			G. Jones-Childs	
			N. Khosla	

Introductions and Review of Minutes

Council

Discussion:

- The council reviewed the minutes from the November 2012 PC meeting.
- R. Haden noted one correction, that his name be added to the list of people present.

Motion: To approve the November 2012 minutes with corrections.

Made by: K. Bellesky

Second: T. White

Action: Passed

Opposed: 0

Abstain: 0

Chair Report

C. Massey

Discussion:

- C. Massey presented the chair's report for the January 2012 meeting.
- C. Massey asked the council to review the Executive Committee minutes for details regarding the reallocations made at the December 2011 Executive Committee meeting.
- Council discussed that the categories would need to be voted on individually to reflect the conflicts of each member.

Planning Council

Motion: To approve the reallocations made by the Executive Committee on behalf of the planning council at the December 2011 Executive Committee meeting.

Action: Passed

Motion: To approve the reallocations made by the Executive Committee on behalf of the planning council at the December 2011 Executive Committee meeting into the category of Housing.

Action: Passed

Motion: To allow BCHD to include recommendations for additional reprogramming within their monthly report to the PC.

Made by: M. Reese

Second: T. White

Opposed: 1

Abstain: 1

Made by: T. White

Second: R. Disharoon

Opposed: 0

Abstain: 1

Made by: C. Harvey

Second: D. Kelson

Discussion: Council members wondered why these recommendations had not gone through Evaluation Committee first. Evaluation Committee co-chair responded that the co-chairs knew that there would be reprogramming requests, but not the specifics. Additionally, since there are only six weeks remaining in the fiscal year, that matter is time sensitive.

Action: Passed

Opposed: 0

Abstain: 1

Part A Report

A. Ferrari

Discussion:

- A. Ferrari asked that the council give the grantee permission to move into any category for the remainder of the fiscal year in the interest of maintaining the 75/25 split between core-medical and support services and spending down the unobligated balance of funds.
- Council members queried whether or not a reduction to categories such as transportation and psycho-social support would be sufficient to maintain the quality of current services. The grantee affirmed that they had worked very closely with the providers in the categories to assure that services would be maintained.
- Grantee affirmed that this would lessen the likelihood that the EMA would be returning unspent dollars at the end of the fiscal year.
- The only funds BCHD has the power to move would be unspent funds, which are still part of the EMA's overall funding.
- The council chair reminded the council that this move sets a precedent to allow BCHD to move unspent funds in the future.
- Council discussed that though giving the grantee this freedom does set a precedent, the ultimate goal must be to not give money back at the end of the fiscal year if at all possible.
- Council requested that the grantee still provide rationale for shifting of funds from one category to the other to the planning council.

Motion: That the council give the grantee permission to move into any currently funded category for the remainder of the fiscal year in the interest of maintaining the 75/25 split between core-medical and support services and spending down the unobligated balance of funds.

Made by: R. Disharoon

Second: A. Fowlkes

Action: Passed

Opposed: 1

Abstain: 3

Part B and Part D Report

T. Hawkins

Discussion:

- T. Hawkins presented the Part B and Part D Report for January 2012.
- Ryan White will not have competitive bid for FY 2013 for the categories of substance abuse, mental health, and psychosocial support.

Planning Council

Comprehensive Planning Committee

D. Behrendt

Discussion:

- Neither co-chair present to give committee update.
- D. Behrendt from IGS gave council update on the development of the Comprehensive Plan.
- Drafts of the nine chapters are being developed and will be available online for review and feedback.
- Draft of the entire plan will be distributed in February, and final plan is due to HRSA in May 2012.
- C. Massey encouraged all to be receptive to the PCSO's requests.

Continuum of Care Committee

Discussion:

- Neither co-chair present to give committee update.
- Committee did not meet in January, will meet again on February 1, 2012.
- F. Poindexter stated importance of co-chairs attending meetings and communicating with each other.

Counties Committee

R. Haden

Discussion:

- Committee hosted elections, and R. Haden and M. Brazil were elected co-chairs.
- Committee developed 2012 workplan.

Motion: To approve the 2012 workplan as a living document that is subject to change should emerging issues arise. Made by: R. Haden Second: D. Kelson

Action: Passed Opposed: 0 Abstain: 0

Nominating Committee

M. Reese

Discussion:

- The committee received committee specific training and reviewed their 2012 workplan.
- The committee discussed posing recommendations to the Executive Committee to review the attendance tracking processes when the bylaws are next subject for review.
- The committee tracked planning council attendance and motioned to send four people one-month warning letters.

Motion: To approve the 2012 workplan as a living document that is subject to change should emerging issues arise. Made by: M. Reese Second: R. Disharoon

Action: Passed Opposed: 0 Abstain: 0

Evaluation Committee

R. Disharoon

Discussion:

- The committee will meet again on January 23, 2012.

Time adjourned: 8:00 p.m.	Date of approval:
Signature:	Electronic signature of chair (PC Minutes only):