

**Greater Baltimore HIV Health Services Planning Council  
Minutes of the January 18, 2010 Planning Council Meeting**

<b>Present<sup>1</sup></b>	S. Alston K. Bellesky R. Bradley D. Brewer (Proxy for J. Flemming) R. Disharoon V. Burrell - Gibson C. Edmonds A. Fowlkes V. Graves R. Green L. Green T. Hawkins	R. Haden D. Henson M. Hitch S. Jenkins D. Kelson J. Keruly C. Massey A. Middleton M. Reese D. Shamer L. Sowah J. Winslow
<b>Absent</b>	M. Becketts D. Broadway M. Carroll D. Clark B. Fitzsimmons	C. Harvey R. Johnson W. Samuel L. Servance
<b>Visitors</b>	M. Brazil S. Cherry M. Flint	C. Gibson A. Newton E. Walsh
<b>BCHD</b>	R. Brisueno A. Ferrarri	J. Ungard
<b>Staff</b>	D. Behrendt M. George D. Gorham T. Lenna	K. McGinley N. Slaughter
<b>Handouts</b>	<ul style="list-style-type: none"> <li>• Final action items (January 18, 2011).</li> <li>• Planning Council Minutes (November 16, 2010)</li> <li>• Planning Council Packet (January 18, 2011)</li> <li>• Memorandum from PC Chair to Counties Committee (January 5, 2011)</li> <li>• Memorandum from PC Chair to Continuum of Care Committee (January 5, 2011)</li> <li>• Updated: BCHD Planning Council Report (January 18, 2011)</li> <li>• Community Events and notices (January 2011).</li> <li>• Conflict of Interest Forms</li> </ul>	

<sup>1</sup> Attendance is based on sign-in sheet

## Executive Summary

The meeting convened with quorum at 6:35 p.m. The council discussed the development of the 2011 comprehensive plan as well as their 2011 work plan. The council received reports from the chairman, the grantee, and the committee co-chairs

The planning council met in executive session and voted in favor of the removal of a member from the planning council, due to violation of the bylaws attendance policies.

The meeting adjourned at 8:35 p.m.

## Proceedings

### Introduction and Review of Minutes

The chair convened the meeting with role call, introductions of visitors, and a review of the November 2010 meeting minutes. N. Slaughter introduced the new planning council support staff members – M. George, T. Lenna, and K. McGinley – to the council.

One correction in the minutes – “L. Riviera” should be “A. Riviera on list of pool list nominees – was noted.

<b>Motion</b>	To accept the minutes for the November 2010 meeting with corrections.
<b>Proposed by</b>	D. Kelson
<b>Seconded</b>	M. Reese
<b>Action</b>	Passed, 0 abstention, 0 objections

## Chair Report

Chairman L. Green welcomed the council to the first meeting of 2011. He reviewed tenets of the National HIV Strategy of 2010 and noted that he had requested each committee incorporate the strategy into their 2011 workplans. He also focused the council’s attention on the four target populations identified as being ‘at risk’ in the National Strategy:

- Gay and Bisexual men (MSM).
- Black men and women.
- Latinos/Latinas.
- Those recovering from substance abuse.

R. Green asked about the order of the four categories, and whether or not one was of a higher priority. The chair stated that all of the categories should be considered of equal priority. Should further priority need to be assigned, the chair explained that to the comprehensive plan, which will develop the resource inventory necessary to analyze the need of each individual category, would assist in the assignment of the funds the PC

receives. The chair also discussed the need for maintaining the continuum of care that has been established by the PC in prior years.

The chair stated that the EMA had received notification of the FY2011 Minority AIDS Initiative grant award, and that the council was still waiting notification of the FY 2011 Part A grant award.

### **Grantee Report**

R. Brisueno of BCHD reported that in the upcoming year the BCHD would be focusing on capacity building and would be conducting site visits to each of their programs. BCHD would also be reviewing the correlation between primary medical care and the successes of substance abuse programs. He also discussed BCHD's plans to hold a forum on health literacy in the spring.

R. Brisueno discussed BCHD's dialogues with Mt. Sinai hospital in regards to the expansion of care in areas of South East and South West Baltimore.

He asked that the council submit an estimate for carryovers, which can be given to HRSA in the spring as validation for how the PC chooses to disperse its funds. R. Brisueno also submitted for the council's consideration, the possibility of including syringe service programs as an additional category. L. Green stated that as funds for the PC were already tight, disrupting the current continuum of care would call for strong justification for allotting additional monies elsewhere. J. Keruly stated that it would be beneficial to receive more information about these programs, and then make a formal decision at PSRA.

R. Brisueno informed the council that it was very likely for the EMA to be issued a partial award for FY 2011. L. Green stated that if a partial award was issued, it would be beneficial for the council to have a "mini" PSRA in March to assess those who were most severely in need, and rearrange priority setting accordingly.

### **Part B Report**

M. Hitch of IDEHA gave the Part B report. She informed the committee that the Bidder's Meeting had been held on January 7, 2011, with potential applicants in attendance. Letters of intent had been requested by no later than January 21, 2011.

M. Hitch also requested that all technical questions regarding the December 13, 2010 RFP for FY2011 regarding Part B-Non Medical Case Management (NMCM), Oral Health, and MAI be referred to her.

### **Committee Reports**

### Comprehensive Planning Committee

L. Sowah presented the report. The committee will meet in late January following the PC meeting. The committee co-chairs – L. Sowah and J. Keller met with planning council leadership to discuss the development of the committee’s 2011 workplan.

L. Sowah presented to the committee that in order to develop a broader perspective of the epidemiological profile of the EMA, the committee requested aggregated data from the grantee in regards to anal PAP screening in men and women, men who have sex with men and the correlation between affordable health care and preventive care.

<b>Motion</b>	To put forth nationwide HIV strategy implementation for the 2011 workplan
<b>Proposed by</b>	L. Sowah
<b>Seconded by</b>	D. Kelson
<b>Friendly Amendment</b>	Revise the wording of the motion to be more specific to the Baltimore EMA.
<b>Proposed by:</b>	C. Massey
<b>Accepted by:</b>	L. Sowah

<b>Motion</b>	For the PC to work with and aid the City of Baltimore in moving forward in the planning and implementation of the city-wide HIV/AIDS strategy, in accordance with the nationwide strategy.
<b>Proposed by</b>	C. Massey
<b>Seconded by</b>	L. Sowah
<b>Action</b>	Motion passes, 1 abstention, 0 objections

<b>Motion</b>	For the PC to support informing other planning bodies of the treatment strategies promoted in the comprehensive plan. To be able to inform all the other planning bodies about what strategies are supported in the comprehensive plan
<b>Proposed by</b>	L. Sowah
<b>Motion of Decorum</b>	L. Green
<b>Action</b>	Motion passes, 0 abstention, 0 objections

### Counties Committee

D. Kelson presented the report. The Counties Committee met on January 4, 2011. Elections were held for committee co-chairs. D. Kelson and M. Brazil were elected.

The committee drafted its 2011 work plan and decided to host jurisdiction-specific presentations in March and May.

### **Continuum of Care Committee**

Committee member R. Bradley read the report in the absence of committee co-chair. The COCC met on January 5, 2011 and held elections for committee co-chairs. M. Becketts and A. Duvall were elected.

The committee discussed the 2011 work plan and a draft was approved. The committee plans to review the standards of care for oral health, non-medical and medical case management, and food MCM/NMCM service categories and standards of care (SOC); Food and Nutrition Services and SOC; and will continue their review of Oral Health Care services and SOC.

### **Evaluation Committee**

The Evaluation Committee did not meet in December 2010. Their next meeting will be held on January 26, 2011.

### **Nominating Committee**

The Nominating Committee meeting was held on January 10, 2011. They discussed their concerns about the CEO's timeliness in response to application approval and noted that there were currently four outstanding applications from 2010 still awaiting approval. The committee indicated their approval of the chair's decision to draft a letter to the CEO outlining these concerns.

The Nominating Committee began drafting their 2011 work plan.

### **PLWHA Committee**

The committee did not meet in December due to its participation in World AIDS Day events. Their next meeting will be held on January 15, 2011.

The meeting adjourned at 8:09 p.m.