

**Planning Council**  
**Minutes of the Meeting of July 17, 2007**

Vol. IV, No. 5

Final • July 19, 2007

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**Meeting Attendance**

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<b>Present<sup>1</sup></b>	S. Ashley	R. Johnson	
	D. Brewer	J. Keller	
	D. Baker	F. Lowman, Jr.	
	H. Carter	C. Massey	
	D. Cooper	R. Matens	
	L. Creditt	W. Merrick	
	N. Drew	A. Middleton	
	A. Foyles	W. Miller	
	R. Gore-Simmons	G. Nelson	
	B. Grant	M. Reese	
	^ L. Green	H. Roberts, Jr.	
	M. Graves	N. Robinson	
	R. Green	W. Samuel	
	P. Hall	L. Smith	
	D. Henson	B. Thomas-El	
	D. Hunter	B. Tucker	
	J. Hurtt	J. Winslow	
	<b>Absent</b>	A. Allston	J. Keruly
		M. Cole	G. Manigo
R. Haden		M. Obiefune	
<b>Proxies</b>	M. Becketts	C. Thomas	
	N. Guest		
<b>ABC</b>	S. Pelham		
<b>BCHD</b>	S. Kazi		
<b>Visitors</b>	P. Balducci	J. Gore	
	J. Bartlett	P.J. Gouldmann	
	K. Bellesky	C. Harvey	
	C. Brown	B. Knight	
	A. Burke	J. Levy	
	L. Carlos	K. Matthews	
	R. Downer	M. Mazzuca	

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<sup>1</sup> Attendance is based on sign-in sheet.

^ Did not sign in.

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	B. Fitzsimmons	G. Schmitt
	B. Frank	D. Shamer
	J. Gerwig	R. Shattuck
	C. Gibson	T. Townsend
	D. Goforth	L. Wilson
<b>Staff</b>	D. Gorham	N. Lewis
	K. Hale	J. Miller
	C. Lacanienta	S. Stokes
<b>Handouts</b>	July 17, 2007 planning council packet	
	July 17, 2007 Action Items and Updates	
	Baltimore County Needs Assessment for HIV/AIDS Services PowerPoint	
	2007 Consumer Needs Assessment Survey PowerPoint	
	July 9, 2009 CPC conference call minutes	
	July 9, 2007 Nominating Committee minutes	
	July 10, 2007 STSC Committee minutes	
	Executive Summary of the not-in-care project: <i>Engaging PLWH/As in Care: Lessons Learned for the Baltimore EMA,</i>	
	CQM summary report: <i>Food and Nutrition Services</i>	
	Ryan White Program Services Definitions	
	Four sets of FY 2008 service category prioritization voting cards: EMA - Part A Core Medical, EMA - Part A Support Services, EMA MAI - Core Medical, EMA MAI - Support Services	

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## Introduction/Chair's Report

D. Brewer convened the meeting with introductions at 6:40 p.m. and welcomed members of the STSC Committee

L. Green reviewed the importance of hearing data presentations and completing priority-setting training in preparation for the FY 2008 STSC and MAI priority settings:

- In August, the planning council and STSC Committee will be responsible for setting priorities and allocations for Part A and MAI funding.
- Tonight's meeting will be given over to data presentations. It is the duty of members to analyze the information and to ask questions whenever necessary, as these decisions impact every consumer of Ryan White Services in the Baltimore EMA.
- After the presentations, any committee action items will be addressed. Lastly, the council will vote to prioritize service categories for the FY 2008 priority setting.
- There are several conditions for voting at priority setting. Members must:
  - 1) Submit updated COIs to the support office.
  - 2) Attend priority-setting training or read the training manual and fill out the waiver.
  - 3) Attend the data presentations at the planning council meeting on July 17, 2007.

- 4) Attend the priority setting on both days, August 6 and 7, 2007 for planning council members and August 13 and 14, 2007 for STSC Committee members.

The council reviewed the June meeting minutes and one grammatical error was corrected.

<b>Motion</b>	To approve the June 19, 2007 meeting minutes with one grammatical correction on page 2.
<b>Proposed by</b>	A. Foyles
<b>Seconded by</b>	H. Carter
<b>Action</b>	Passes, 0 abstentions, 0 objections

## Data Presentations

### *Baltimore County Needs Assessment for HIV/AIDS Services*

R. Downer reported that the study:

- Sought to obtain baseline data regarding the number and demographics of HIV/AIDS consumers living in Baltimore County, but accessing care outside of the county.
- Found that 65.9 percent of patients receive HIV care in Baltimore City instead of in their home county because they have always received their care there, have easier access to facilities and feel more comfortable.
- Concluded that the dearth of transportation and lack of comprehensive county-wide HIV services in Baltimore County are significant barriers to consistent HIV care.

### *Medical Trends and Challenges*

J. Bartlett reported:

- Several lessons have been learned from the first 20 years of HIV treatment: can't cure HIV, can "shut virus down," need two active drugs from two classes, prevention needs to be learned, several non-HIV associated complications exist and people are living longer with HIV.
- In the next two years, new drugs will hit the market. HIV must be detected and treated earlier. The Ryan White Treatment Act is critical, as HIV is overly represented in underprivileged populations.

### *Ryan White Services, a Transition to Long-Term Services*

W. Miller and J. Winslow reported:

- Progress in the treatment of HIV/AIDS has led to people living longer and fuller lives with *HIV/AIDS*.
- The PLWH/A committee believes that, as a result, there must be a shift in the approach to planning, providing and receiving AIDS and HIV-related services to meet the changing epidemic.

- With limited resources and the changing demands on grant funds; planners, providers and consumers must begin operating under the premise that Ryan White was created for services and payment of last resort.
- This transition will come by creating more of a working relationship between providers and consumers.

### ***Baltimore EMA Consumer Survey Presentation***

N. Lewis and S. Stokes reported:

- The survey sought to identify both the service needs of PLWH/As within the Baltimore EMA and the barriers that exist that prevent PLWH/As from receiving HIV-related services.
- 745 surveys were completed with face-to-face interviews.
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J. Keller pointed out that while this is a useful tool, biases that should be taken into account when using the data:

- The results may be skewed by the number of people surveyed at each location (drug treatment center, medical center, etc.)
- Consumers do not always know the definitions of services, which could lead to misreporting.

### **Committee reports**

#### ***Nominating Committee***

M. Reese put forward a motion to close nominations for the vacant Nominating Committee slot.

<b>Motion</b>	To close nominations for the open Nominating Committee slot.
<b>Proposed by</b>	M. Reese
<b>Seconded by</b>	H. Carter
<b>Action</b>	Passes, 0 abstentions, 0 objections

The only nominee, W. Merrick was appointed to the Nominating Committee slot.

M. Reese congratulated the new members of the council: Ricki Green, Joseph Hurtt and Norman Robinson.

### **Voting to prioritize categories for FY 2008 STSC priority setting**

- Members were given four sets of ranking cards, one set at a time, and asked to rank service categories. The four sets included: EMA Part A Core Medical, EMA Part A Support Services, EMA MAI Support Services, EMA MAI Core Medical.
- Members completed the ranking, with technical assistance as necessary.

**Voting began at 8:30 p.m. Members left the meeting after they completed their voting.**

I certify these minutes to be accurate and inclusive record of the planning council meeting as amended and approved by the Greater Baltimore HIV Health Services Planning Council.

*Lenwood Green*

July 17, 2007

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Lenwood Green

July 17, 2007