

# Planning Council

**Date of meeting:** April 19, 2016  
**Time started:** 5:37 p.m.  
**BCHD Staff:** C. Carey  
 J. Carey  
 A. Ferrari  
 M. Muhammad  
 S. Pelham  
**TWG Staff:** D. Gorham  
 A. Onyeabo  
 J. Stenhouse  
 C. Sutherland  
 D. Taylor  
 C. Wright

**Present:** K. Arbaugh  
 L. Bank  
 D. Brewer  
 A. Brown  
 R. Buchanan-Gunthrop  
 J. Fleming  
 A. Fowlkes  
 K. Gray  
 C. Harvey, Sr.  
 G. Jones-Childs  
 D. Kelly, Jr.  
 J. Keruly  
 H. Lambert  
 T. Luft  
 E. Nicholson  
 D. Rivera  
 K. Rogers  
 M. Scriber  
 J. Simmons  
 C. Smith  
 B. Ward  
**Absent:** L. Abrams  
 J. Bagley  
 P. Chaulk  
 J. P. Gomez  
 V. Lathan  
 J. Singletary  
 S. Spriggs  
 E. Watson, Jr.  
**Visitors:** D. Akbar  
 L. Beane  
 M. Berg  
 M. Cole  
 C. Foxx  
 J. Furtado  
 C. Johnson  
 F. McDonald  
 J. McGann  
 J. Minneci  
 V. Woolums

**Handouts:**

- Planning Council Packet (TWG, April 2016).
- State HIV Allocations in Baltimore presentation (Hitt, 2016)
- Planning Council Recommendations and Corresponding Integrated Plan Strategies (BCHD, 2016)
- Baltimore HIV Planning Council Presentation: DHMH HIV-related Allocations (Hitt, 2016)
- State HIV Planning Group Focus Papers (DHMH, 2016)
- AIDS Interfaith Residential Services presentation (Santiago, 2016)
- HIV in the Baltimore-Towson Metropolitan presentation (Flynn, 2016)
- Maryland Medicaid Program and HIV Service Delivery presentation (Brown, 2016)
- FY15 Expenditure March 1 2015- January 31, 2016 Summary (BCHD, 2016)
- Continuum of Care Committee 2016-2017 Work plan (TWG, 2016)
- PLWH/A Committee 2016-2017 Work plan (TWG, 2016)

## Introductions

**Planning Council**

- The meeting convened with quorum at 5:34 p.m. and introductions were made.
- D. Brewer called for a moment of silence.

# Planning Council

## Review of Minutes

**Planning Council**

<ul style="list-style-type: none"> <li>▪ D. Brewer asked the Planning Council to review the minutes of the March meeting.</li> </ul>		
Motion: To accept the March meeting minutes as written.	Made by: J. Simmons	Second: C. Smith
Action: Passed	Opposed: 0	Abstained: 2

## State HIV Allocation in Baltimore Data Presentation

**Jeffrey Hitt, DHMH**

- J. Hitt presented “State HIV Allocations in Baltimore” to the planning council.
  - J. Hitt stated that a major change for the upcoming year is that the Department of Health and Mental Hygiene (DHMH) is no longer the Ryan White Part D administrator.
  - J. Hitt listed the Maryland DHMH allocations to Baltimore City by service category in FY16.
  - J. Hitt listed the Maryland DHMH allocations to surrounding Baltimore counties by service category in FY16.
  - J. Hitt stated that DHMH expends MADAP funds but does not allocate funding.
  - J. Hitt stated that there was a shift in enrolling clients from drug assistance programs in to insurance assistance programs.
  - J. Hitt listed the Prevention and Health Promotion Administration (PHPA) HIV prevention funding for direct services in the Baltimore EMA.
  - J. Hitt stated that DHMH was working closely with Baltimore City to implement CAREWare in order to achieve better coordination of funding.
  - J. Hitt stated that per federal guidance, Maryland is working to create an integrated plan for HIV services throughout the state.
  - J. Hitt stated that the National Strategy Goals to eliminate HIV are to reduce new infections, increase access to care and improve health outcomes for people living with HIV, reduce disparities and inequities, and to achieve a more coordinated response.
  - J. Hitt stated that the continuum of care model should be expanded to include the general population and vulnerable populations.
  - J. Hitt explained the socioecological model of HIV.
  - J. Hitt listed the values and characteristics of the state integrated plan.
  - J. Hitt explained the state integrated plan framework to the planning council.
  - J. Hitt stated that over the past six months, DHMH received community input regarding general populations, vulnerable populations, full diagnosis, care engagement, and viral suppression.
  - J. Hitt stated that state integrated plan priorities have been organized in to three tiers.
  - J. Hitt invited J. Carey to explain how planning council recommendations have been integrated in to the state plan.
  - J. Carey thanked the planning council for holding community discussions and providing feedback for the state plan.
  - J. Carey listed the planning council recommendations and explained the corresponding integrated plan strategies.
- Discussion:**
- C. Smith stated that it is important to decriminalize HIV.
  - J. Hitt stated that educating consumers about their rights and providing anti-discrimination resources is a priority.

## HIV in the Baltimore-Towson Metropolitan

**C. Flynn, DHMH.**

## Planning Council

### Area Data Presentation

- C. Flynn presented “HIV in the Baltimore-Towson Metropolitan Area” to the planning council.
- C. Flynn stated that an estimated 12.8% of HIV cases in the United States are undiagnosed.
- C. Flynn stated that Maryland was the second highest state with undiagnosed HIV infection (18.7%).
- C. Flynn stated that national estimated HIV incidence remains unchanged.
- C. Flynn stated that Maryland ranked number four in the nation for number of new diagnoses, double the national average.
- C. Flynn stated that leading cases of new diagnoses by age in the Baltimore-Towson Metropolitan Area are people ages 20-29.
- C. Flynn stated that leading cases of diagnosis by sex at birth in the Baltimore-Towson Metropolitan Area are male.
- C. Flynn stated that leading cases of diagnosis by race or ethnicity in the Baltimore-Towson Metropolitan Area are African American.
- C. Flynn stated that leading cases of diagnosis by exposure type in the Baltimore-Towson Metropolitan Area are men who have sex with men (MSM).

#### Discussion:

- C. Smith asked if there was any available data for the transgender community.
- C. Flynn stated that transgender individuals represented a very small portion of the epidemic and there is very little information available.
- C. Flynn stated that among transgender individuals in the metropolitan area, HIV rates are high.
- C. Flynn stated that DHMH worked with community leaders to improve surveillance for the transgender population.
- A. Fowlkes asked if there were available data for people over 50 living with HIV.
- C. Flynn stated that as PLWH/As live longer, they are more likely to infect other people, which could be causing the surge of new infections for those over 50.
- C. Flynn encouraged the planning council to visit the DHMH website for further epidemiological data.

### Housing Data Presentation

**A. Santiago,  
AIRS**

- A. Santiago presented “AIRS Psychosocial Services” to the planning council.
- A. Santiago discussed the residential programs offered at AIDS Interfaith Residential Services (AIRS).
- A. Santiago stated that psychosocial programs refer to programs that acknowledge the interaction between

- A. Santiago stated that CAB meetings would resume soon.

## Maryland Medicaid Data Presentation

A. Brown,  
DHMH

- A. Brown presented “Maryland Medicaid Program and HIV Delivery” to the planning council.
- A. Brown stated that 1.2 million people in Maryland use Medicaid.
- A. Brown stated that the Medicaid expansions in 2008 and 2014 resulted in enrollment increases.
- A. Brown stated that most people in Medicaid are enrolled in HealthChoice, Maryland’s managed care program.
- A. Brown stated that if a person does not qualify for HealthChoice, they may receive care through fee-for-service.
- A. Brown provided the planning council with a list of available HealthChoice MCOs.
- A. Brown provided the planning council with services currently covered under Medicaid.
- A. Brown stated that for people living with HIV/AIDS (PLWH/A), Managed Care Organizations (MCOs) must offer case management.
- A. Brown stated that HIV drugs and other services are paid through Medicaid fee-for-service.
- A. Brown stated that HealthChoice uses a risk-adjusted methodology to set capitation rates.
- A. Brown stated that HealthChoice recipients pay \$1 co-pay for all HIV/AIDS and generic drugs, and \$3 co-pay for all brand name drugs.
- A. Brown explained the modified adjusted gross income (MAGI) used to determine Medicaid eligibility.
- A. Brown stated that consumers may apply for Medicaid at any time during the year.
- A. Brown stated that consumers may apply for a Qualified Health Plan during open enrollment.
- A. Brown stated that the next open enrollment period was scheduled for November 1, 2016.
- A. Brown stated that Medicaid began auto renewal for HealthChoice, and about 60% of consumers have opted in to auto renewal.
- **Discussion:**
- C. Smith asked if Hepatitis C drugs are covered under Medicaid.
- A. Brown replied yes.

## Chair Report

D. Brewer, Chair

- D. Brewer presented the chair report to the planning council.
- D. Brewer stated that the Comprehensive Planning Committee hosted a community discussion with different stakeholders in HIV care in the EMA on April 7, 2016.
- D. Brewer stated that planning council meetings have been extended to allow times for data presentations.
- D. Brewer stated that in order to participate in PSRA, all planning council members must participate in PSRA training and attend all planning council meetings with data presentations. Otherwise, planning council members

## Planning Council

April.

- D. Brewer thanked participants of the assessment workgroup from the previous year and encouraged past members to participate in this year's workgroup.
- D. Brewer asked all planning council members to review the January expenditure report from the grantee.
- D. Brewer stated that per planning council bylaws she would be selecting primary committees for all planning council members who are yet to select a committee.

### Ryan White Part A Update

A. Ferrari, S. Pelham,  
BCHD

- S. Pelham presented the Part A report to the council.
- S. Pelham stated that the monthly HRSA conference call was held on April 7, 2016.
- S. Pelham stated that there was no update regarding the FY2016 award.
- S. Pelham stated that registration for the grantees meeting was opened.
- S. Pelham stated that HRSA would conduct a webinar on April 21 regarding core medical services waiver, the integrated plan and the grantees meeting.
- S. Pelham stated that PC leadership and BCHD held a meeting on April 5, 2016.
- S. Pelham stated that the PCSO and BCHD held a meeting on April 7, 2016.
- S. Pelham stated that as of March 2016, the grantee will refer to the revised service standards as described in Policy Clarification notice 16-02 for their PSRA recommendations.
- S. Pelham stated that January 2015 monthly reimbursements went out to providers on March 18.
- S. Pelham stated that 92% of all direct service FY16 contracts have been executed.
- S. Pelham stated that BCHD received technical assistance from HRSA regarding FY16 site visits from March 21-24 and site visits will be scheduled from July-December 2016.
- S. Pelham stated that BCHD received HRSA approval to implement the FY16 Core Medical Waiver.
- S. Pelham stated that BCHD held a provider meeting on March 18, 2016.
- S. Pelham stated that technical assistance has been requested from HRSA on various topics.
- S. Pelham stated that interviews began for the position of Deputy Director of CQM and there are many promising candidates.
- A. Ferrari presented the fiscal process flow chart to the planning council.

### Part B Report

R. Buchanan-  
Gunthrop, DHMH

- R. Buchanan-Gunthrop presented the Part B report to the planning council.
- R. Buchanan-Gunthrop stated that the Administration has filled the position of Deputy Director in the Infectious

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- R. Buchanan-Gunthrop stated that the next MAI Roundtable Meeting was scheduled for Friday, April 15, 2016 from 10:00 a.m. to 12:00 p.m. at 500 N. Calvert Street, 5<sup>th</sup> floor conference room.

## Planning Council Training

**D. Taylor, TWG**

- D. Taylor asked the planning council to take a DISC assessment to learn about personality types and learning styles.
- D. Taylor explained what each result means, expounding on the differing personalities and how different personality types can work together.

## Planning Council Updates

**Planning Council**

- Continuum of Care Committee**
- D. Rivera presented the Continuum of Care Committee report for March 2016.
  - The committee met on March 16, 2016.
  - The committee reviewed the minutes of the November 4, 2015 meeting.
  - The committee elected D. Rivera and K. Markie as co-chairs of the committee.
  - The committee received training per HRSA guidelines.
  - The committee reviewed its 2016-2017 committee work plan.
  - The committee discussed potential data presentations as well as the directive implementation process in order to prepare for the FY17 PSRA conference.

- Continuum of Care Committee**
- D. Rivera presented the Continuum of Care Committee report for April 2016.
  - The committee met on April 6, 2016.
  - The committee reviewed the minutes of the March 16, 2016 meeting.
  - The committee prioritized all service categories as high, medium, or low based on Medicaid funding, exchange funding, and historical use.

Motion: To accept the 2016-2017 Continuum of Care Committee work plan.	Made by: D. Rivera	Second: J. Simmons
Action: Passed	Opposed: 0	Abstained: 0

- PLWH/A Committee**
- H. Lambert presented the PLWH/A Committee report.
  - The committee met on March 22, 2016.
  - The committee approved minutes of the February 23, 2016 and October 21, 2015 meetings.
  - The committee held elections for the co-chair and member at large positions.
  - The committee received committee training per HRSA guidelines.
  - The committee reviewed the 2016-2017 committee work plan.
  - The committee discussed lessons learned from the February community discussion and recommended strategies for the state plan to the Comprehensive Planning Committee.
  - The committee provided HIV services consumer feedback to R. Hunt of BCHD.

Motion: To accept the 2016-2017 PLWHA Committee work plan.	Made by: H. Lambert	Second: C. Smith
Action: Passed	Opposed: 0	Abstained: 0

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<p><b>Comprehensive Planning Committee</b></p> <ul style="list-style-type: none"> <li>▪ C. Smith presented the Comprehensive Planning Committee report.</li> <li>▪ The committee met on April 7, 2016.</li> <li>▪ The committee approved minutes of the February meeting.</li> <li>▪ The committee reviewed and made edits to the recommended state plan strategies.</li> <li>▪ The committee recommended topics for the next needs assessment cycle.</li> </ul>
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<p><b>Nominating Committee</b></p> <ul style="list-style-type: none"> <li>▪ J. Simmons presented the Nominating Committee report.</li> <li>▪ The committee met on April 5, 2016.</li> <li>▪ The committee reviewed the minutes of the March 22, 2016 meeting.</li> <li>▪ The committee reviewed the existing vacancies on the council and membership tables.</li> <li>▪ The committee reviewed the pool list and reported updates for the buddy system.</li> <li>▪ The committee reviewed eight screened applicants and distributed one application for screening.</li> </ul>
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Motion: To recommend that M. Cole be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: D. Rivera
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 1</b>
Motion: To recommend that C. Foxx be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: C. Smith
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that S. Lindsay be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: C. Smith
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that J. Loken be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: C. Harvey
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that E. Nash be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: K. Gray
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that S. Colbert be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: C. Smith
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that L. Beane be moved to the mayor's office for appointment to the planning council.	Made by: J. Simmons	Second: K. Gray
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend five planning council members receive a two-month warning letter	Made by: J. Simmons	Second: C. Smith

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based on attendance.		
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend one planning council member receive a three-month warning letter based on attendance.	Made by: J. Simmons	Second: C. Harvey
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend one planning council members receive a four-month warning letter based on attendance.	Made by: J. Simmons	Second: A. Fowlkes
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend one planning council member receive a five-month warning letter based on attendance.	Made by: J. Simmons	Second: C. Smith
<b>Action: Passed</b>	<b>Opposed: 0</b>	<b>Abstained: 0</b>
Motion: To recommend that a three-month warning letter be sent to two Nominating Committee members based on lack of attendance.	Made by: J. Simmons	Second: C. Smith
<b>Action: Passed</b>	<b>Opposed: 1</b>	<b>Abstained: 0</b>
Motion: To recommend that a two-month warning letter be sent to two Continuum of Care Committee members based on lack of attendance.	Made by: J. Simmons	Second: D. Rivera
<b>Action: Passed</b>	<b>Opposed: 1</b>	<b>Abstained: 0</b>

### PCSO Report

- A. Onyeabo presented the Planning Council Support Office Report.
- A. Onyeabo stated that the support office has facilitated committee meetings and held weekly meetings with planning council leadership.
- A. Onyeabo stated the support office met with the grantee to discuss the upcoming PSRA conference and how to best avoid duplicating information.
- A. Onyeabo stated that the Comprehensive Planning Committee held the fifth community discussion to inform the integrated plan on April 7.
- A. Onyeabo stated that the FY16 PSRA conference is scheduled for June 16 and June 17, 2016 at the University of Maryland School of Dentistry.
- A. Onyeabo stated that the support office would be conducting new member training as well as PSRA training.
- A. Onyeabo asked the planning council to complete the survey sent out regarding dates and times for trainings.
- A. Onyeabo stated that all new members are required to attend new member training.
- A. Onyeabo stated that all planning council members must complete PSRA training.
- A. Onyeabo stated that the May planning council meeting is scheduled to hold at the Johns Hopkins University School of Public Health.
- A. Onyeabo stated that the May COCC meeting is scheduled to hold at Chase Brexton Health Services.
- A. Onyeabo reminded all planning council members to update their conflict on interest forms if their affiliations have recently changed.



New Business

Planning Council

- D. Taylor asked all planning council members to participate in appropriate meeting etiquette at all times during meetings.
- D. Taylor announced that the support office would partner with a new transportation vendor.

Motion: To adjourn the meeting	Made by: J. Simmons	Second: M. Scriber
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Action: Passed	Opposed: 0	Abstained: 0
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Time adjourned: 8:18 p.m.	Date of approval:
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Signature:	Electronic signature of chair (PC Minutes only):
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