

**MINUTES: PLANNING COUNCIL MEETING (Virtual)**

April 19<sup>th</sup> , 2022 / 4:30 p.m. – 7:30 pm

Facilitator (Co-chair)	Sam Zisow-McClean	PCSO Lead	Dwayne Smith
Time started:	Time: 4:35 p.m.	Quorum:	The committee did have quorum.

\*Left meeting Early

Members present:	Sam Zisow-McClean, Michael Snowden, Wendy Merrick, Adam Huebner, Jenny BradenBaugh, Dale Brewer, *Brittany Kelly, Fernando Mena-Carrasco, *Charmaine Stern-Megginson, *Markton Cole, *Shalyta Campbell, Montrell Vass, Charles Culver Sr, Jonathan Wright, Gennifer Robinson, Brande Ward, Dennis Rivera, Ken O'Bryant, Dennis Rivera,
Members absent:	Kelsey Markie, Judith Shaw, Bruno Benevidas,
Visitors:	Peter DeMartino, Anthony Fox, Genevieve Beninati, Genevieve Barrow, Hope Cassidy-Stewart, P. J. Gouldman Robert DeSantis, Root Woldu, Carlton Smith, Howie Newton, Cleo Edmonds, Hope Cassidy-Stewart, Marva B. Gooden, Clarice Hampton, Valli Meeks, Anne Monroe, Jasmine Pope, Nancy Guest, D'Andra Pollard, Michelle Muhammad
Ryan White Part A:	Lauren Wagner, Ricky Moyd Jr, Alberta Ferrari, Sonney Pelham, Victoria Cargill, Joan Carey
Handouts:	April Meeting agenda, Housing Opportunities for Persons with HIV/AIDS(HOPWA) presentation, Housing is Healthcare presentation, March 2022 PC minutes, Chair report, Part A and B reports, COCC/CPC Co-Chair report, Nominating committee Chair report, Service categories comparison

## AGENDA

**1: Moment of Silence/ Introductions/ Welcome**

**Presenter:** Sam Zisow-McClean

### Discussion:

- Welcomed all to the April 2022 PC meeting.
- A moment of silence was observed.
- Introductions were made.

**2: Data Presentations****Presenter:** P.DeMartino /A.Fox  
/D.Pollard/J.Pope**1. MADAP**

Peter DeMartino, Director Infectious Disease Prevention and Health Services  
Bureau  
Maryland Department of Health

**2. Housing is Healthcare**

Anthony E. Fox, Division Chief  
DC Department of Health

**3. Housing Opportunities for Persons with HIV/AIDS(HOPWA)**

D'Andra Pollard, HAP Program Manager  
Mayor's Office of Homeless Services

**4. STAR TRACK Adolescent Health Program**

Jasmine M Pope, Director of Programs

**3: Chair Report****Presenter:** Sam Zisow-McClean

PC leadership along with the Recipient's office joined the monthly monitoring call with the Baltimore EMA's HRSA Project Officer, Ms. Deborah Medina, on April 12<sup>th</sup>, 2022. Our Project Officer continues to be pleased with our progress towards increasing the PC's legislative mandates regarding consumer involvement.

**Membership**

- Six applications have been moved to the Mayor's office for appointment
- Once the next round of members is approved, the PC will meet it's legislative mandate of at least 33% unaligned consumer membership. We will still be lacking two legislatively mandated seats: State Medicaid Agency and Grantee under other federal HIV programs.
- Asked all to please continue to refer people to Nominating, especially unaligned consumers.

**HRSA Updates**

- The next HAB U Heard webinar will take place April 21<sup>st</sup>, 2022- 2-3pm.

**Dates to Remember**

- Upcoming HPG CELLS sessions for this month will be on April 19<sup>th</sup> (African American, session 2), and April 21<sup>nd</sup> (Latinx, session 2).
- The National RW Conference on HIV Care and Treatment will take place August 23<sup>rd</sup>-26<sup>th</sup>, 2022.
  - Registration is open and all are encouraged to register.
- PSRA dates will be discussed during new business this evening

**4: Approval of March PC Minutes****Presenter:** Committee

<b>Motion:</b>	<b>Who made the motion? Second?</b>	<b>Motion passed?</b>
Motion to approve the March 2022 PC meeting minutes.	Michael Snowden /Dale Brewer	Passed

**5: Part A****Presenter:** Alberta Ferrari, MD**Administration**

- We are still awaiting the Final FY22 Ryan White part A & MAI award.
- Providers are operating with partial awards and have continued to provide services to consumers.
- All providers have received an award letter.
- We are working with our new Fiscal agent and trying to bring them up to speed. They are implementing processes and systems to administer the provider contracts.
- There is a sub-recipient meeting that will take place tomorrow at 10:00 a.m. This will be virtual.
- We are preparing for the HRSA site visit on May 2<sup>nd</sup> and we have 26 consumers who have agreed to participate in the consumer luncheon.

**Fiscal**

- Providers have submitted their final FY21 invoices on April 15. We will provide a summary of expenditures and the carryover that's available at next month's meeting

**Quality Management**

- The BEMI team is looking for a consumer liaison to join the team, if interested please contact Dr. Lauren Wagner, [lauren.wagner@balitmorecity.gov](mailto:lauren.wagner@balitmorecity.gov)

**CAREWare**

- Next Month our CAREWare administrator Stephon Effinger will present the FY21 client level data and will provide a snapshot of the number of clients who received services in FY21.

**6: Part B****Presenter:** Committee

N/A

- S. Zisow-McClean suggests that everyone read the part B report and if anyone has any questions please send them to the Support Office.

**7: Committee Reports****Presenter:****COCC/CPC**

- The committee met on April 6<sup>th</sup>, 2022.
- The committee approved March 2022 meeting minutes.
- The committee was informed that the universal standards were sent to a Part A review team to ensure accuracy. The universal standards will then be sent to providers.
- The committee made updates to the following service categories:
  - Hospice;
  - Home health care;
  - Home and community-based health services;
  - Oral health;
  - Outpatient/ambulatory health services;
  - Medical case management;
  - Medical nutrition therapy.
- The committee was informed that work for the Need's Assessment will begin once the BOE approves the funding request.
- The committee reviewed data presenters for April and May PC meetings.
- Results of the Co-chairs election were announced.
  - Kelsey Markie was elected to be the COCC Co-chair.
  - Brande Ward was elected to be the CPC Co-chair.
- Committee members selected the following as hot topics/planning for special populations:
  - The aging community;
  - Health equity;
  - Racial/ethnic health disparities.

**Action Items**

None

**Nominating**

- The committee reviewed and approved minutes from the March 2022 meeting.
- The committee discussed recruitment opportunities
- The committee reviewed council and committee membership and existing vacancies on the planning council. Currently there are (4) vacancies:
  - Health Care Provider
  - State Medicaid Agency
  - Grantee under other federal HIV programs
  - Representative of recently incarcerated

The committee distributed one new application for screening

**Action Items**

- Recommend that (1) Planning council member receive a final warning letter based on attendance.
- Recommend Howie Newton be sent to the mayor’s office for appointment to the planning council.

<b>Motion:</b>	<b>Who made the motion? Second?</b>	<b>Motion passed?</b>
Recommend that (1) Planning council member receive a final warning letter based on attendance	Dale brewer/ Brande Ward	Passed
<b>Motion:</b>	<b>Who made the motion? Second?</b>	<b>Motion passed?</b>
Recommend Howie Newton be sent to the mayor’s office for appointment to the planning council	Dale brewer/ Jonathan Wright	Passed

**8: Prioritization of Services** **Presenter:** Committee

**EFA**

- Category prioritization was ranked as high.

**Food Bank**

- Category prioritization was ranked as high.

**9: New Business** **Presenter:** Committee

Sam Zisow McClean

- We are looking to shift PRSA to July 21<sup>st</sup> and 28<sup>th</sup>, 2022.
- Asked all to be on the lookout for confirmation of this shift from the PCSO

**10: Adjournment** **Presenter:**

<b>Motion:</b>	<b>Who made the motion second?</b>	<b>Motion passed?</b>
Motion to adjourn the meeting.	Michael Snowden / Jonathan Wright	Yes
	Opposed	Abstain